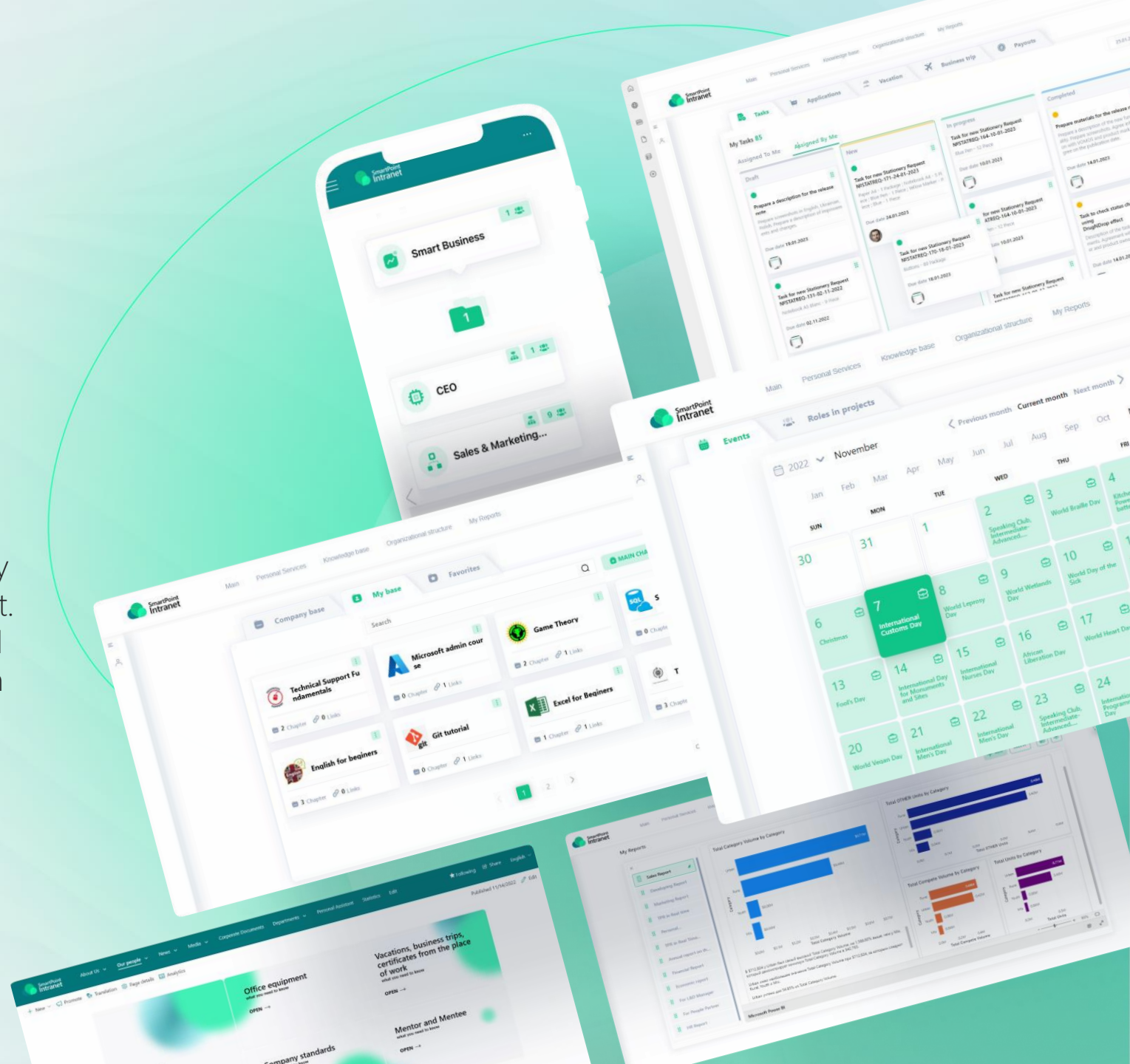
SmartPoint Intranet

SmartPoint Intranet

A single digital communication environment for the entire company that maintains operational efficiency regardless of the number of employees working in it. Provides an opportunity for each employee to build a personal digital space for comfortable work within the organization.

Integrated with: **HR, ERP, CRM**

Microsoft Azure Microsoft 365 SharePoint



SmartPoint Intranet

Values

For business:

- Motivating employees to complete tasks to increase the efficiency of business processes
- Reducing the cost of adapting new employees to the company's processes
- Data storage security
- Quickly informing employees about changes in processes
- Increasing the level of employee involvement in the corporate life of the company
- Increasing the level of recognition of the company's HR brand
- Building own competency center
- Decreased churn rate

For employee:

- A single entry point to the information space of the company
- Access to all information systems of the company
- Quick information search
- Personal account with a list of personal services
- Unified knowledge base of the company
- Employee involvement in the processes and corporate life of the company
- Feeling of importance and involvement in the success of the company

SmartPoint Intranet

01.

SmartPoint Intranet

Portal capabilities

SmartPoint Intranet

SmartPoint Intranet modules

HR

- Calendar of events
- Organizational structure
- Employee Directory
- Office map

Personal Assistant

- Personal account
- Personal services
- Knowledge base
- Organizational structure
- Personal bot

Intranet CMS

- Content page builder
- Corporate library
- Analytics and statistics

Workspace

- Personal work panes
- Microsoft Teams app

Media Library

- Video Gallery
- Photo Gallery

News

- Corporate news
- Popularity score

SmartPoint Ideas

SMART business | www.smart-it.com
pr@smart-it.com | sales@smart-it.com | hr@smart-it.com

Microsoft Partner
Microsoft
2018 Partner of the Year Winner, UA
2019 Partner of the Year Winner, AZ
2020 Partner of the Year Winner, GE
2021 Partner of the Year Winner, AZ, GE
2023 Partner of the Year Winner, AZ, GE

SmartPoint Intranet

Module

SmartPoint Intranet: HR

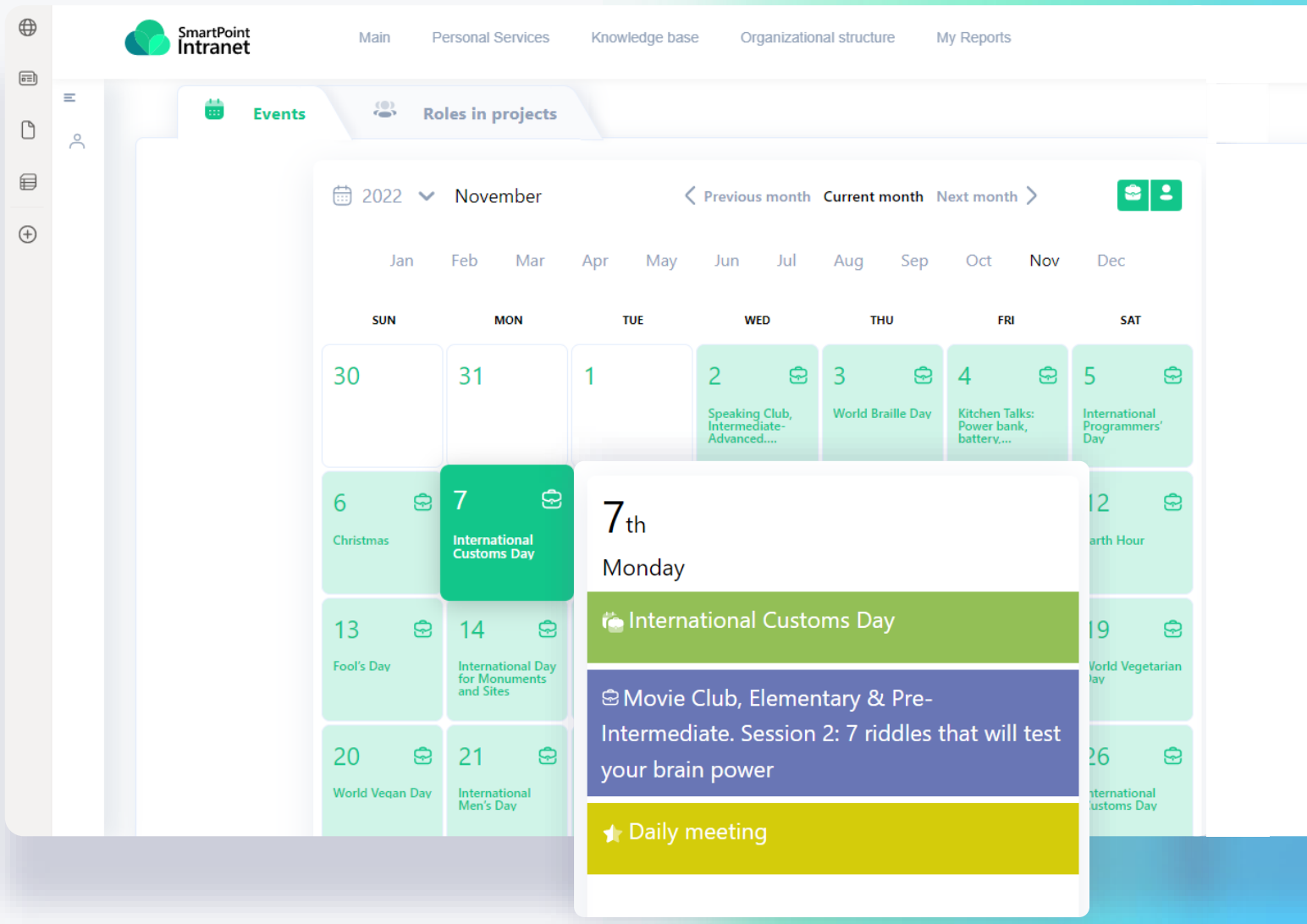
SmartPoint Intranet: HR

Event calendar

An HR manager can add new events, dividing them into different categories.

For ease of perception, each category can be assigned its own corporate icon.

Using the event calendar, you will be sure that each employee will have access to information about corporate life and all internal events of the organization.



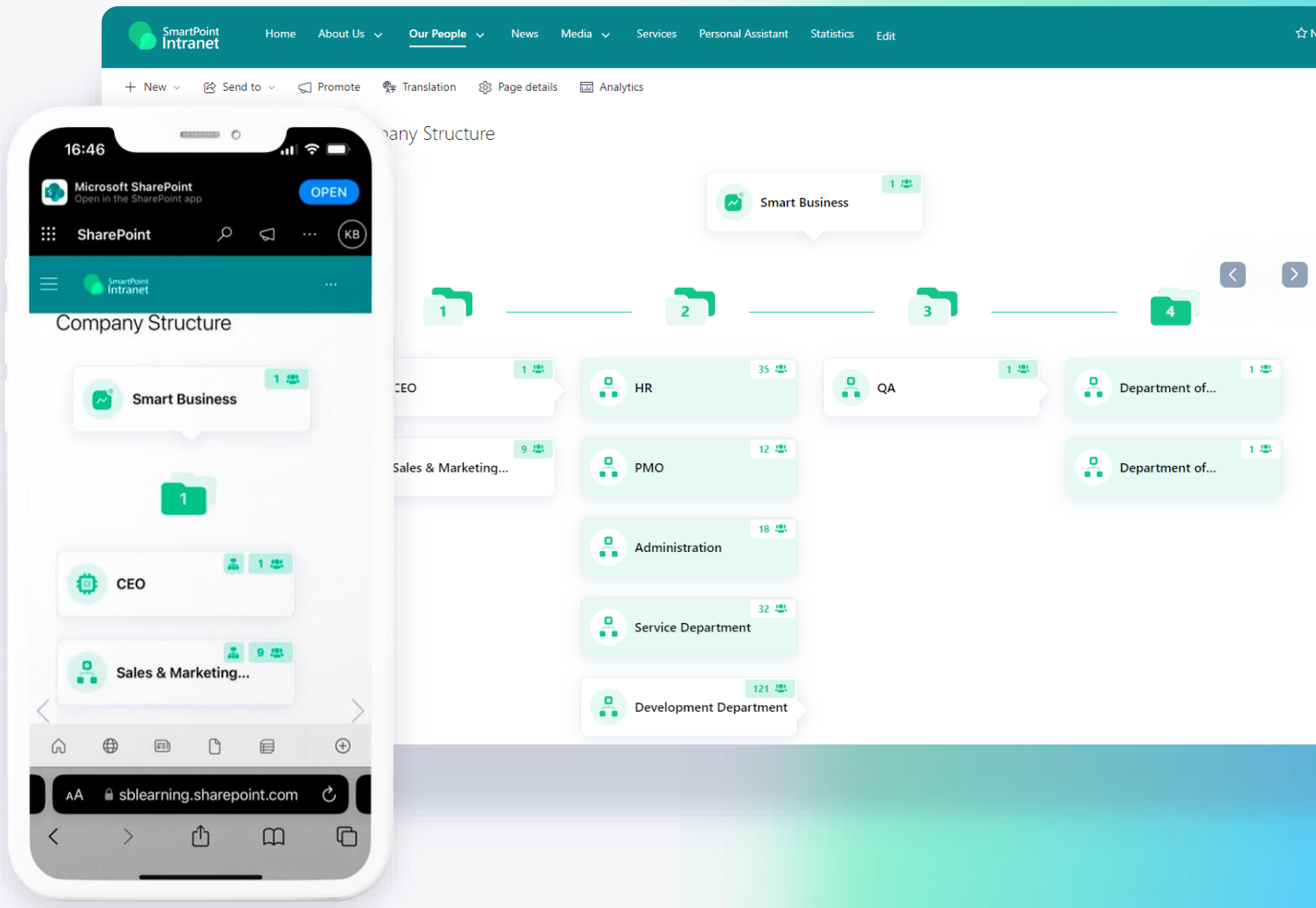
SmartPoint Intranet: HR

Organizational structure

The organizational structure is available in two interfaces: horizontal and vertical.

You choose the interface with a horizontal or vertical view, depending on the branching of departments and the number of levels of the company's structure.

The advantage of a vertical organizational structure is a more convenient view of the structure of a company with many subordinates and departments.



SmartPoint Intranet: HR

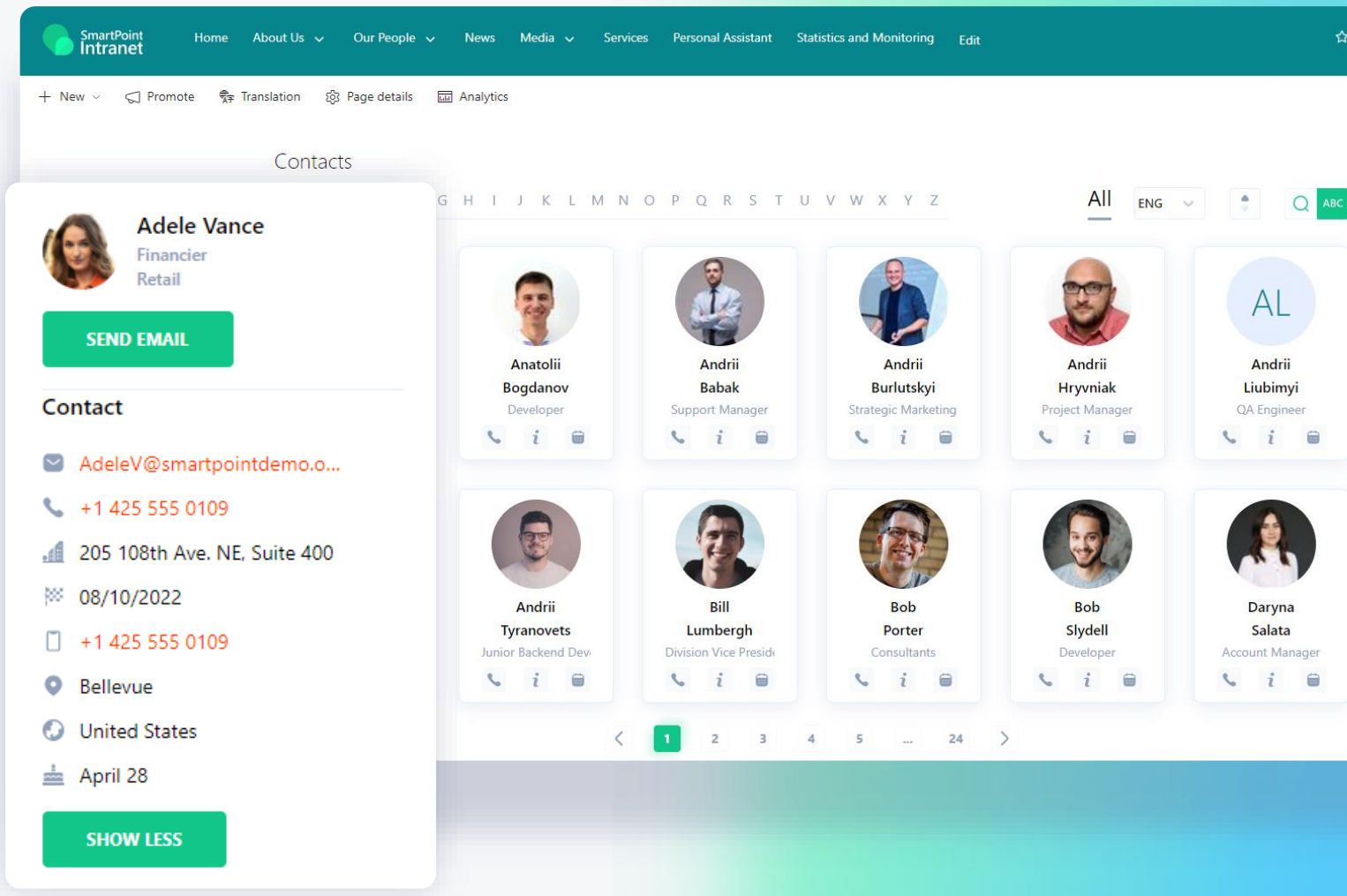
Employee Directory

A convenient communication tool for employees: quickly search for colleagues by name or surname and involve them in relevant tasks.

It is possible to call an employee in Microsoft Teams and arrange a meeting.

The employee directory contains the information about employee's:

- birthday,
- department,
- job title,
- first workday,
- contact details.

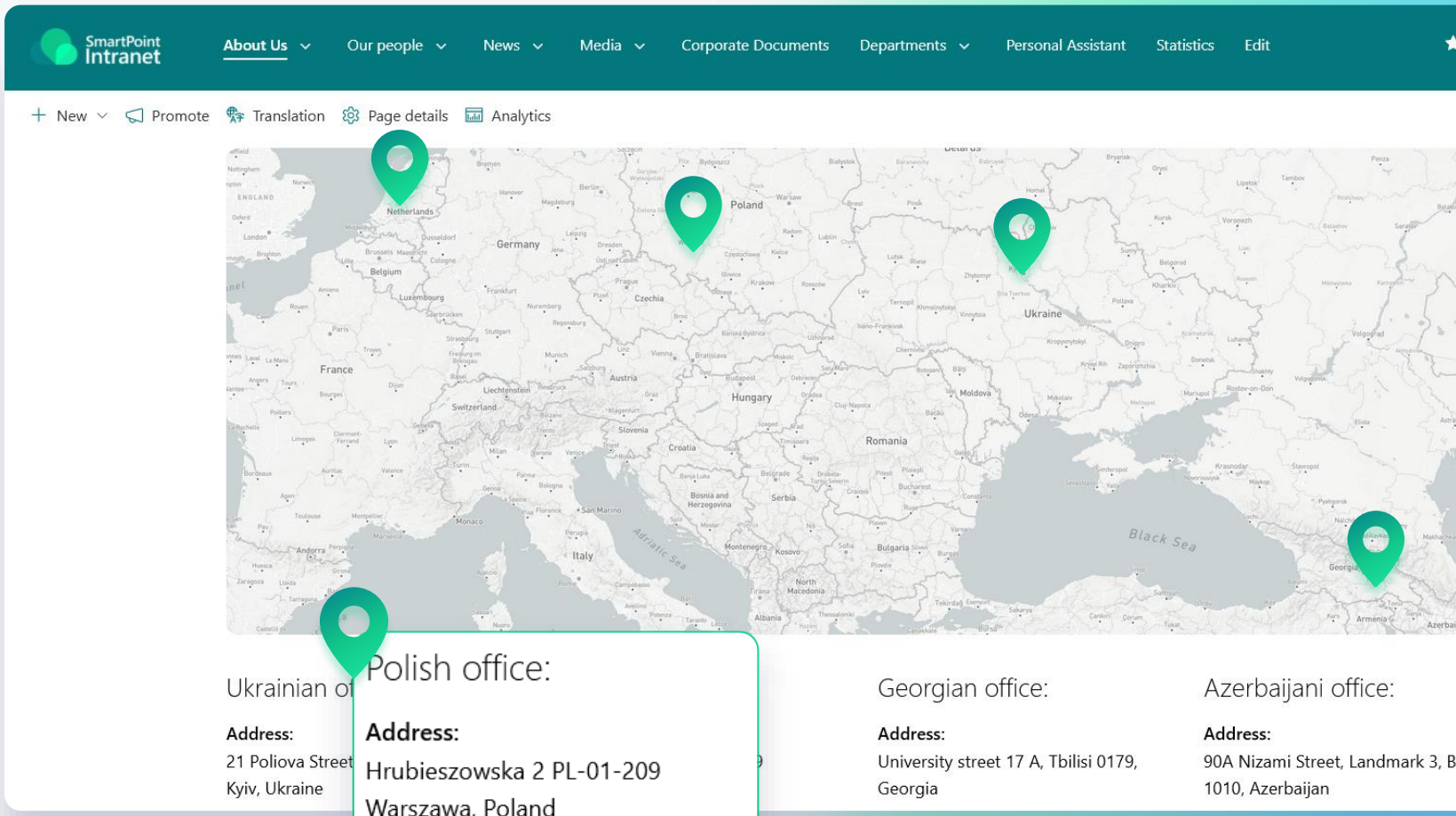


SmartPoint Intranet: HR

Office map

The map displays the geolocation and contact information of the company's offices. Provides scalable display areas that allow you to see the necessary locations on one screen, even on a world map.

You can add the required number of geolocations without additional development.



SmartPoint Intranet

Module

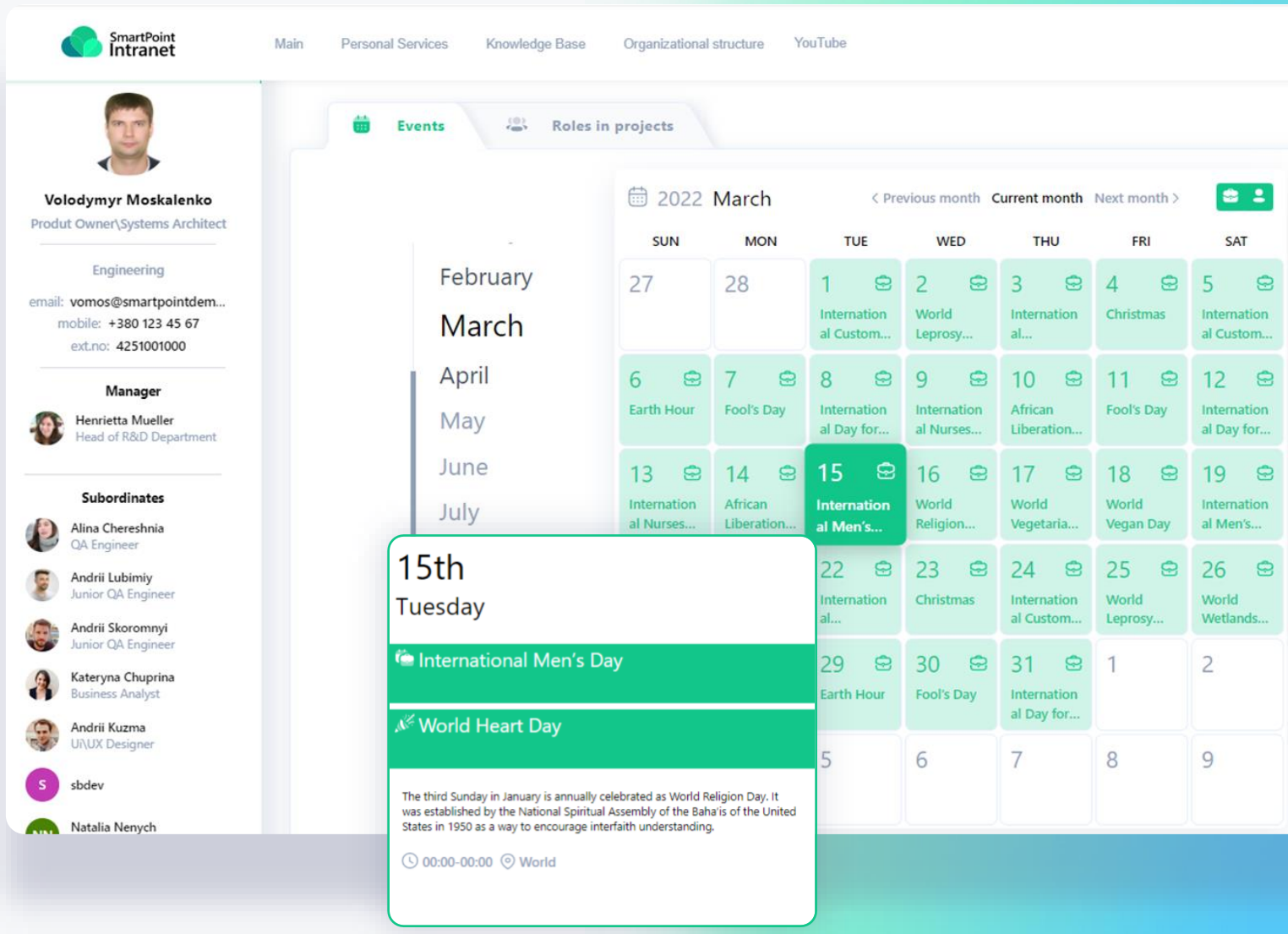
SmartPoint Intranet: Personal Assistant

SmartPoint Intranet: Personal Assistant

Employee’s personal account

An employee's personal account contains a set of services and options to quickly search for information related to a particular employee:

- knowledge base,
- analytical reports,
- access to payroll information, vacation balance,
- submitting absence requests,
- event calendar,
- organizational structure.

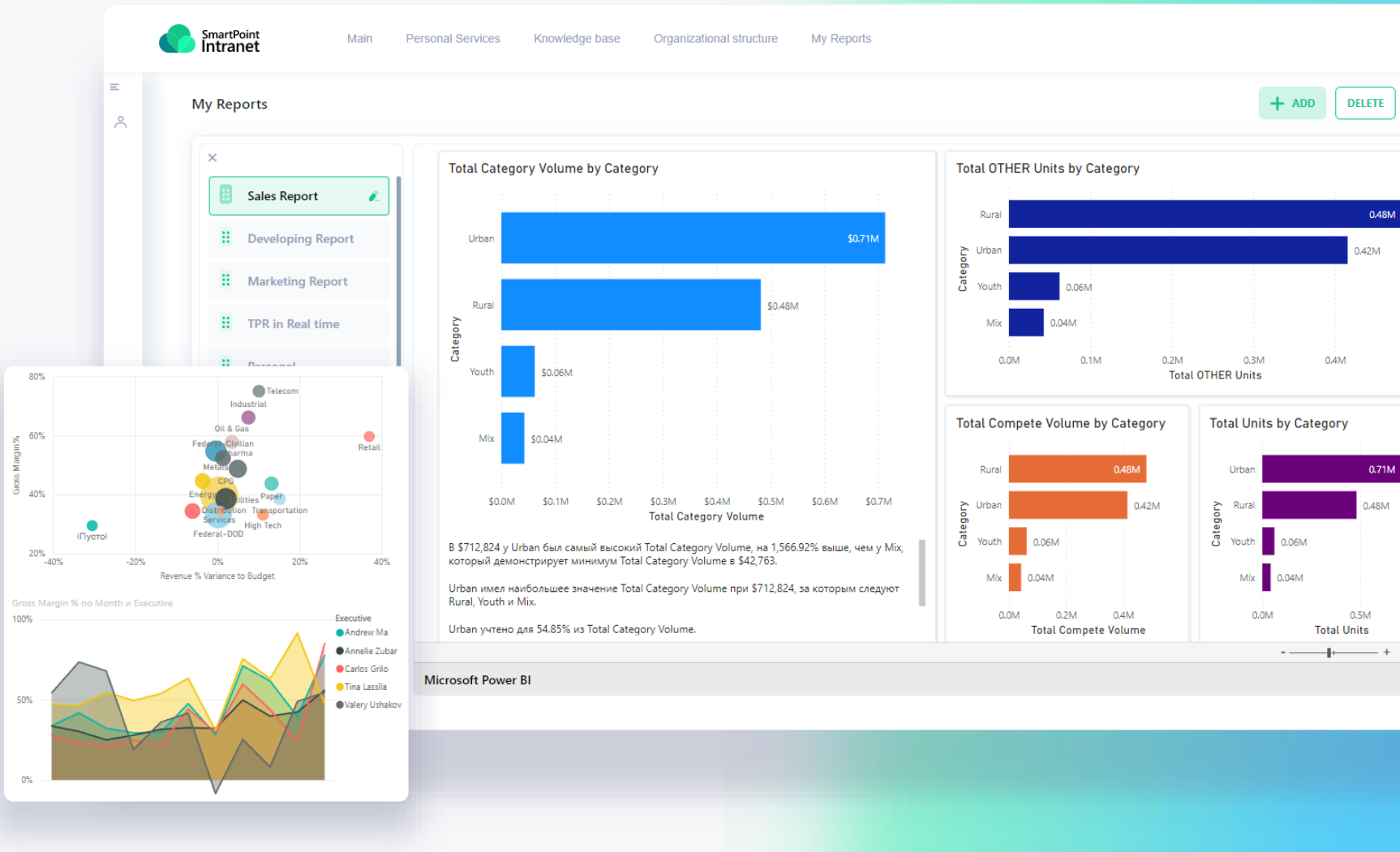


SmartPoint Intranet: Personal Assistant

Analytics in Personal Account

Employees can view Power BI analytical reports from the Personal Account.

Users independently set up the required number of reports and dashboards in their account and can switch between them in a single window.

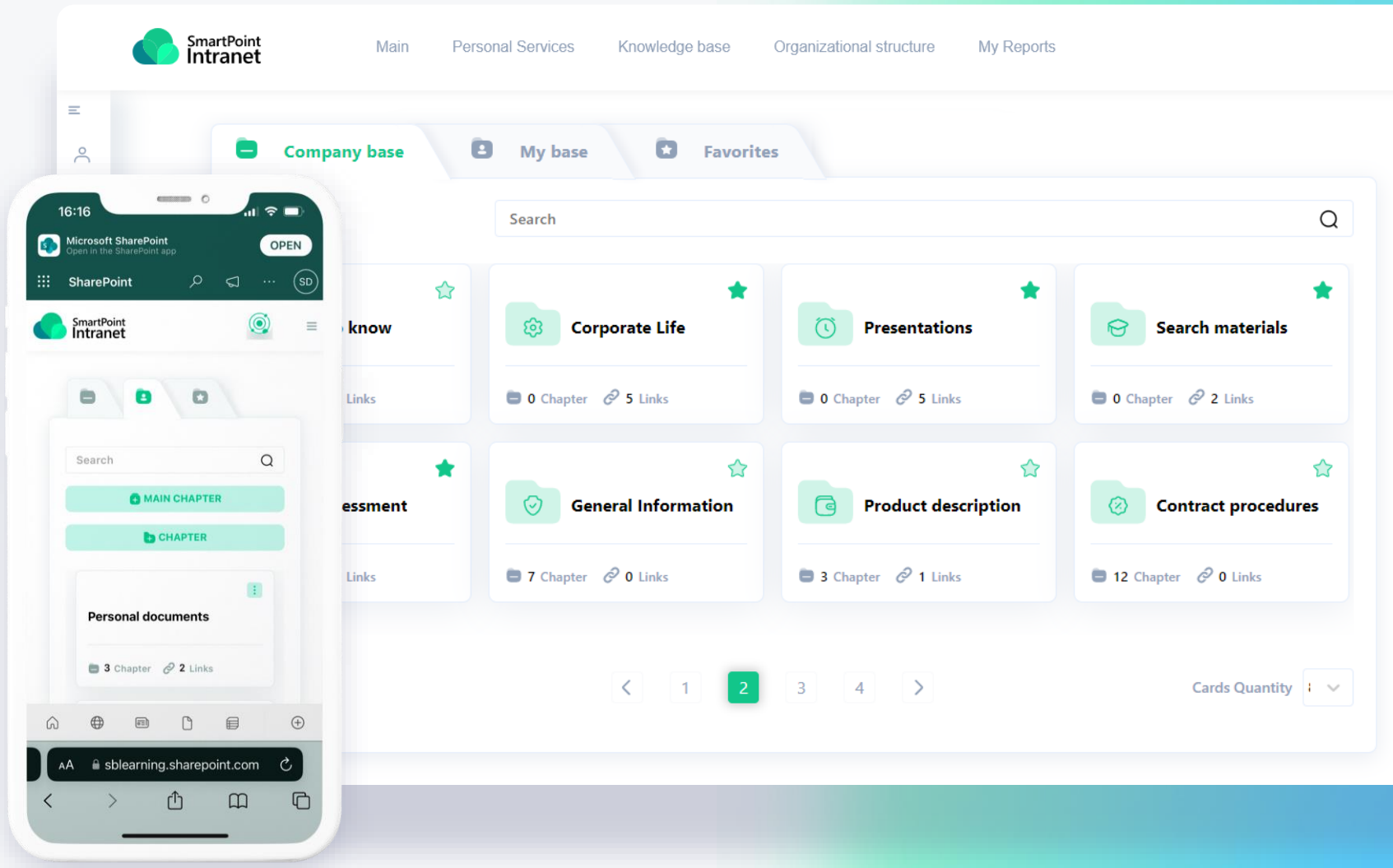


SmartPoint Intranet: Personal Assistant

Knowledge Base: Corporate

The **Knowledge Base** section contains links to all materials, documents and guides that an employee needs in their work.

And it will be easier for new employees of the company to adapt to work processes thanks to a separate section with information on adaptation.

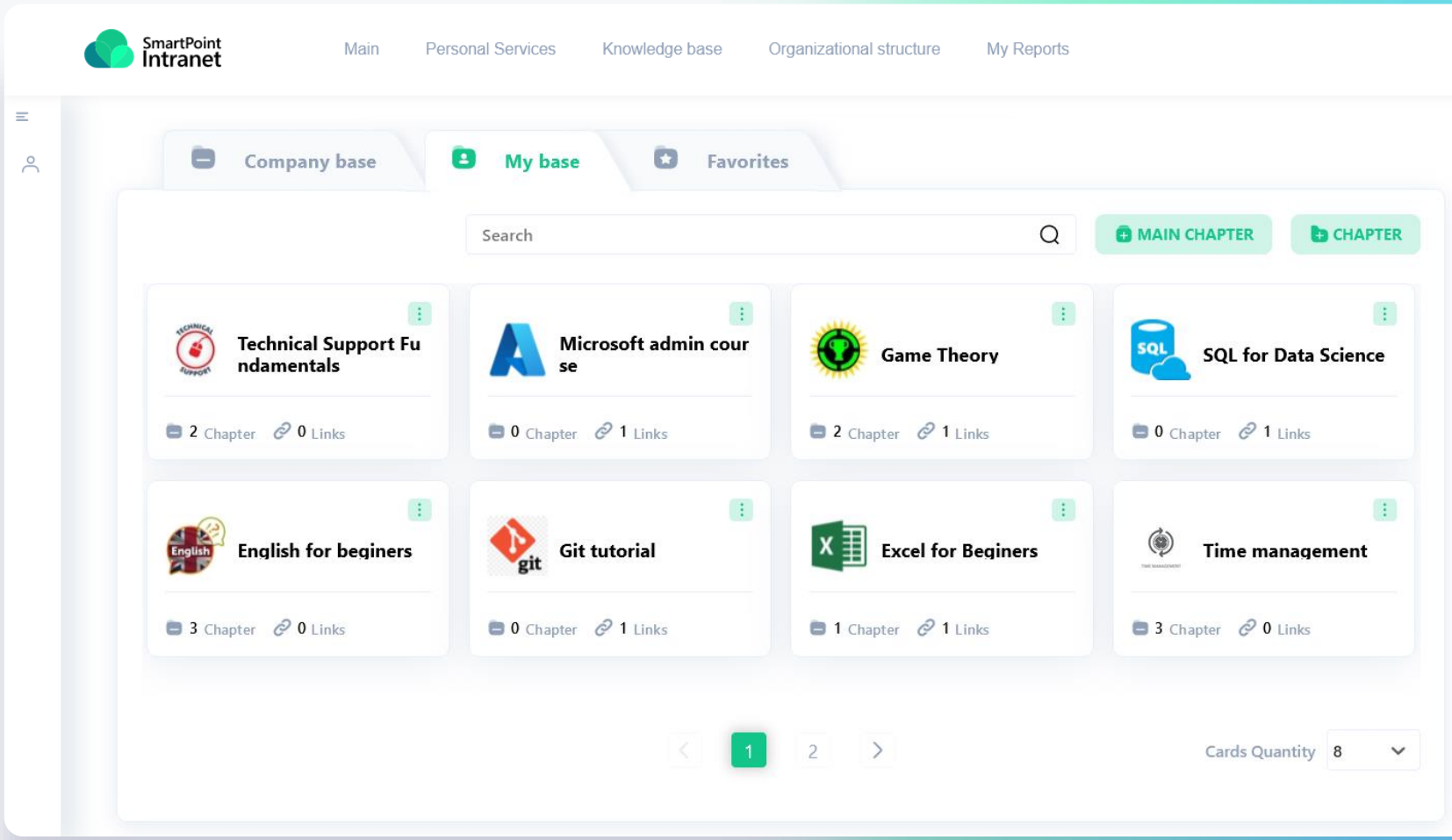


SmartPoint Intranet: Personal Assistant

Knowledge Base: Personal

My knowledge base is the opportunity for each employee to create their own center of competence.

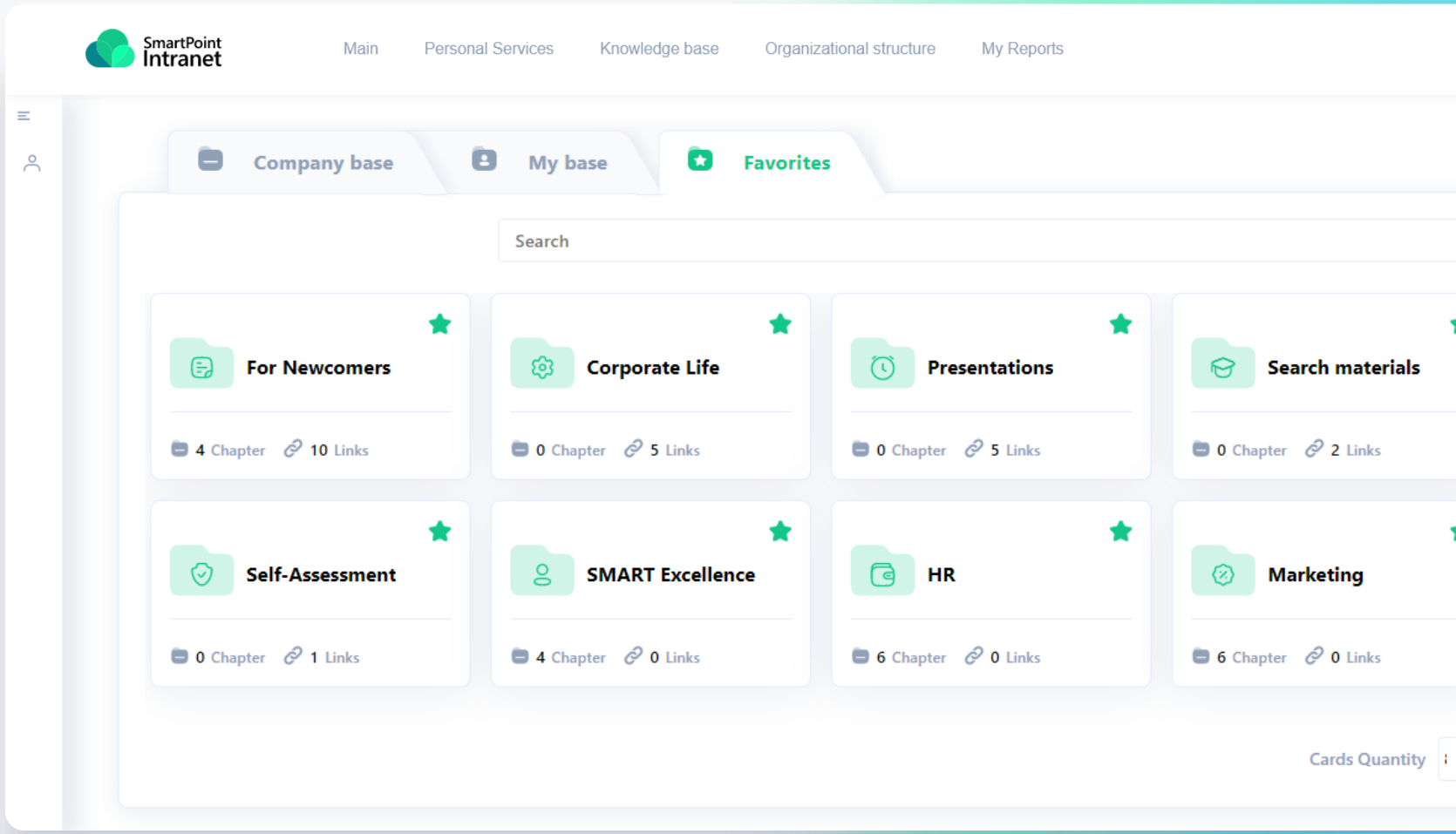
Users can save the necessary materials in a separate section with quick access to them.



SmartPoint Intranet: Personal Assistant

Knowledge Base: Favorite

The **Favorite** functionality allows users to select the most important materials from the general corporate knowledge base and have quick access to them in a separate tab.

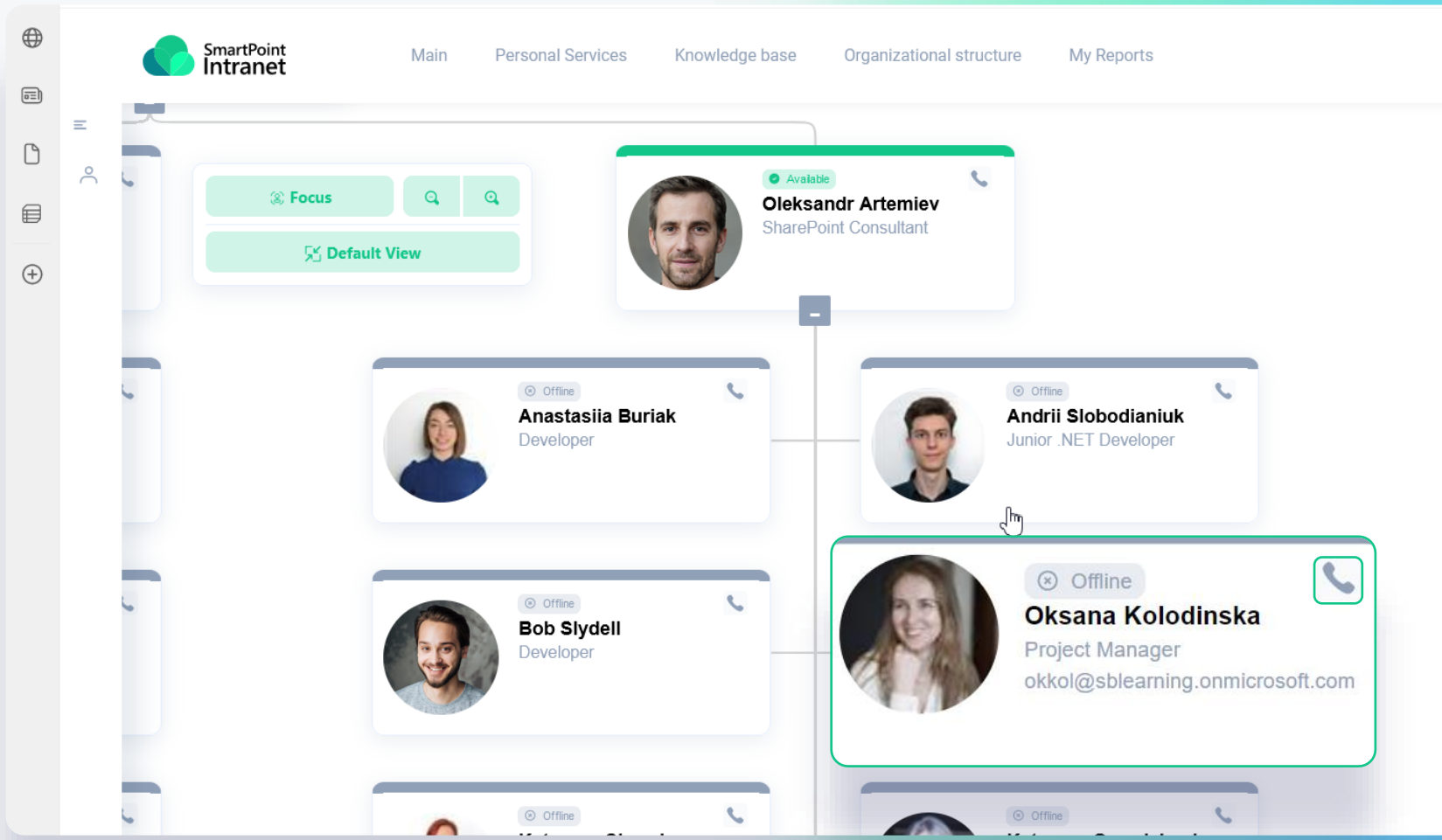


SmartPoint Intranet: Personal Assistant

Organizational Structure

In the **Organizational Structure** section, you can find information about the structure of subordination of employees.

Everyone can contact colleagues via email and see their availability with colored map indicators synced with Microsoft Teams statuses.

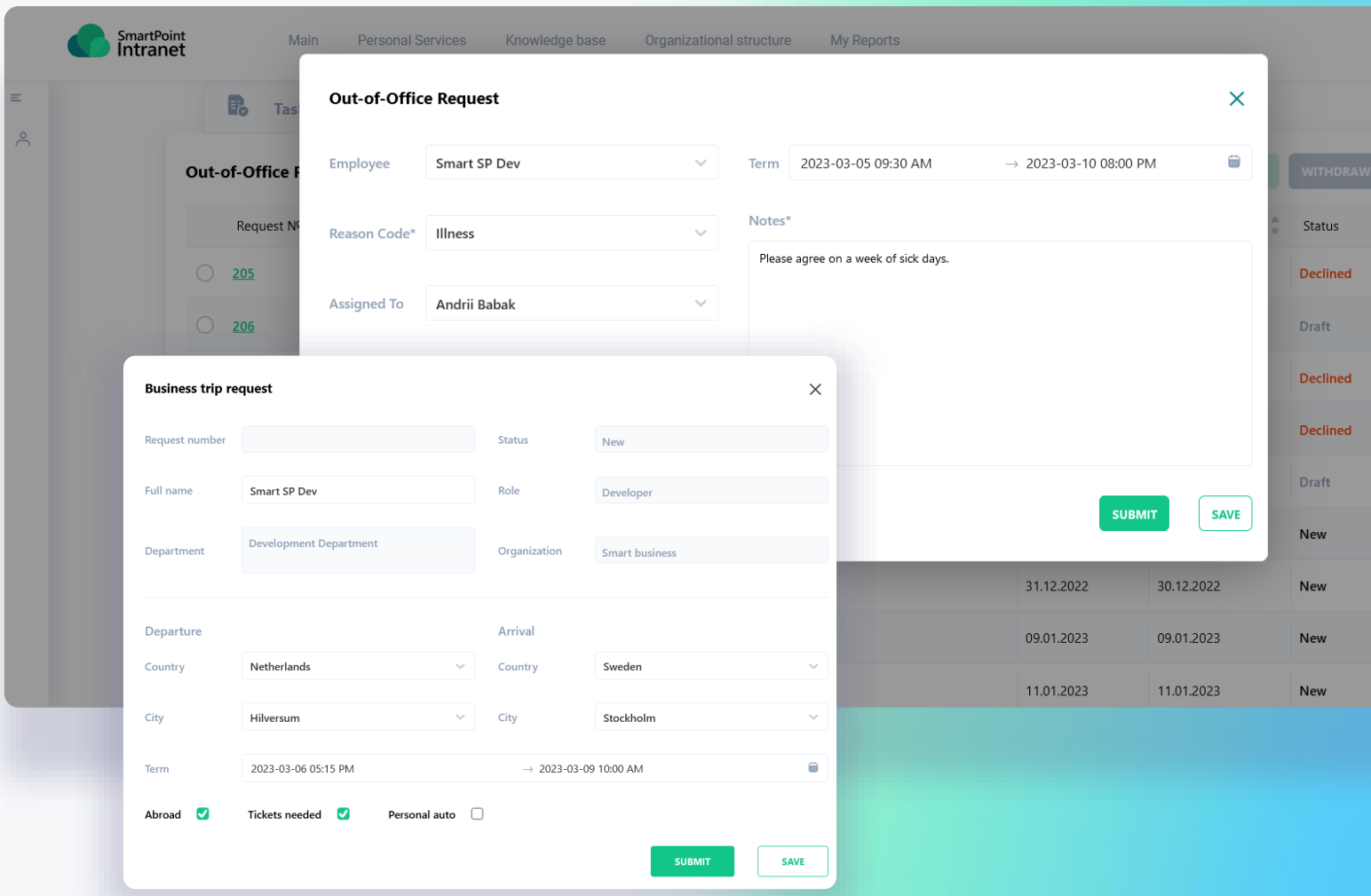


SmartPoint Intranet: Personal Assistant

Personal Services: Requests

With the help of the **Personal Services** module, each employee can independently:

- submit an absence request,
- place an order of items from the corporate catalog,
- request access to any company resources.



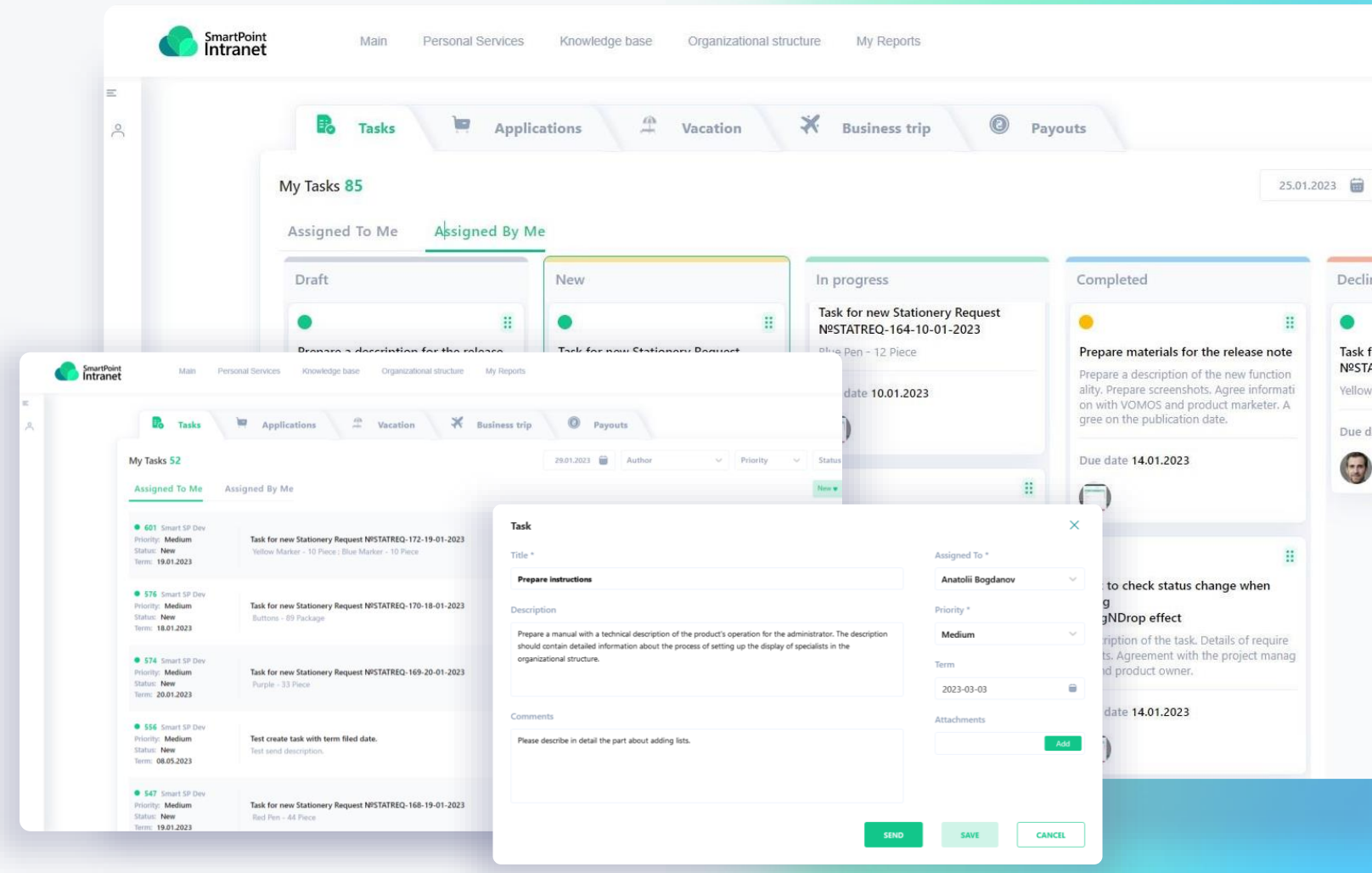
SmartPoint Intranet: Personal Assistant

Personal Services: Task Management

On the **Task Management** page, the following is displayed:

- all operational tasks,
- statuses of tasks submitted by an employee,
- statuses of tasks assigned to an employee.

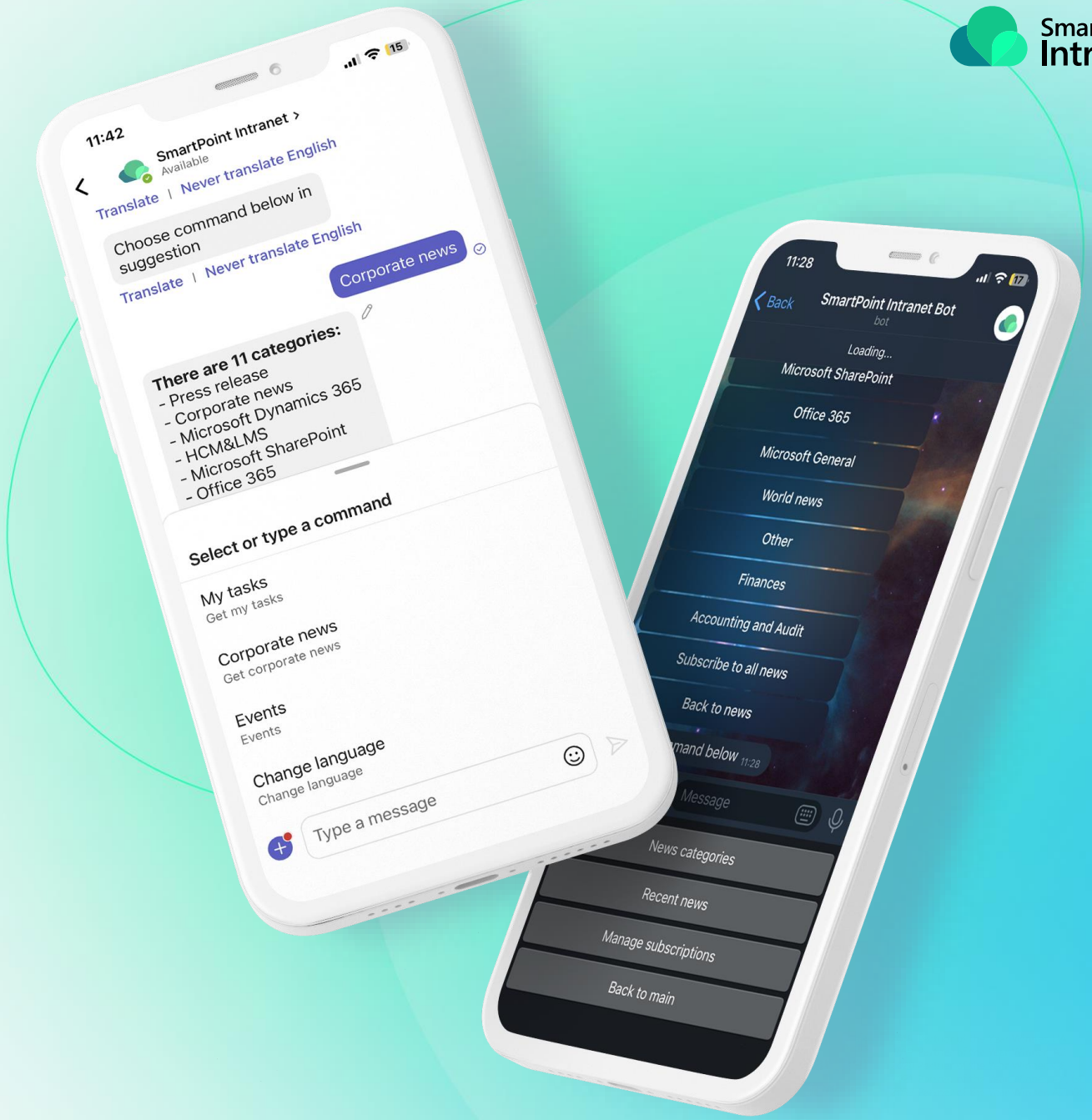
Users will be able to view tasks and progress as kanban cards or in a table view using the toggle widget in the corner of the area.



SmartPoint Intranet: Workplace

Personal bot

- Receiving news and corporate events online (employees get a phone notification only about the information or category of events to which they subscribed).
- Prompt receipt of assigned tasks and the ability to track the timing of their implementation.
- Familiar and convenient interface.
- Authorization through Microsoft Azure AD.
- Access to the information.



SmartPoint Intranet

Module

SmartPoint Intranet: CMS

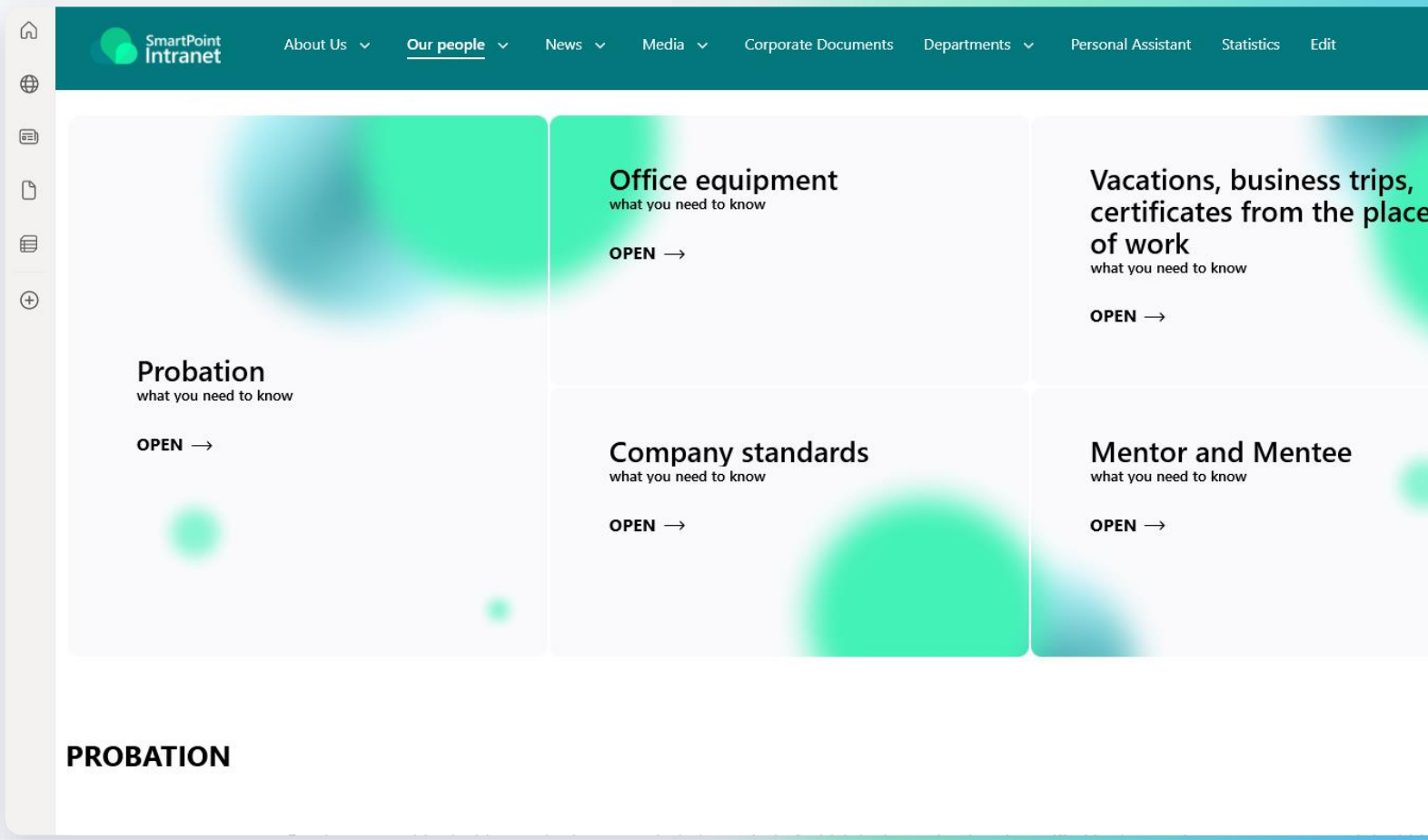
SmartPoint Intranet: CMS

Content Page Builder

This is an easy-to-use content page builder, thanks to which a user with administrator access:

- creates and fills any number of new sections with the most relevant content,
- posts the information required for employees during the adaptation period,
- provides quick access to any portal pages.

Pages are responsive for different designs and content.



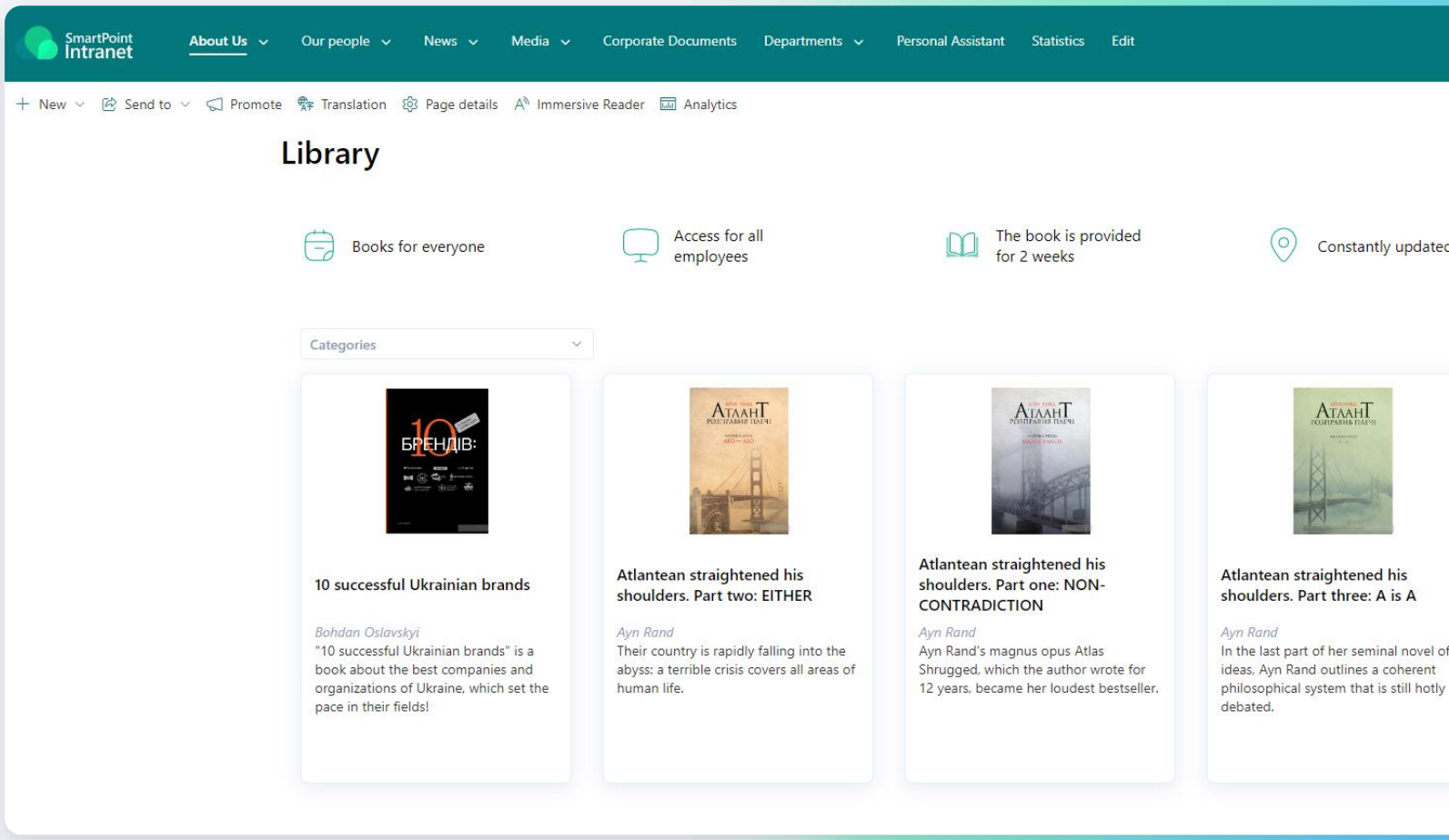
SmartPoint Intranet: CMS

Corporate Library

Corporate library with books for individual development or leisure of employees.

Use this functionality:

- to increase employee loyalty to the company,
- to create your own employee development center.

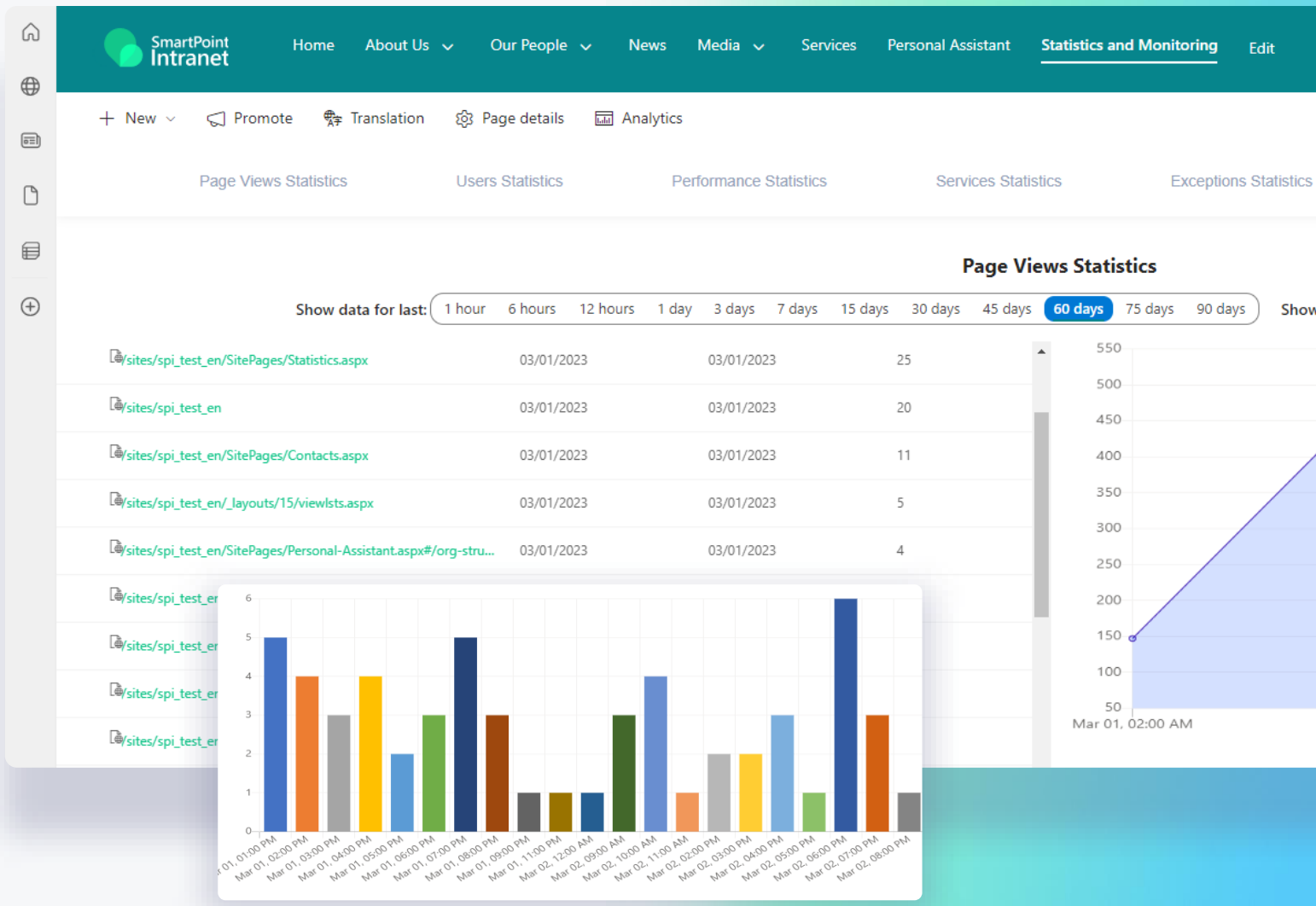


SmartPoint Intranet: CMS

Analytics and statistics

Module metrics that help to quickly assess the behavioral characteristics of employees and the operation of the portal.

- page view statistics,
- page visit statistics,
- page performance statistics,
- statistics on the operation of services for integrating the portal with other services and systems,
- error statistics and sending data to the portal support service.



SmartPoint Intranet

Module

SmartPoint Intranet: Workspace

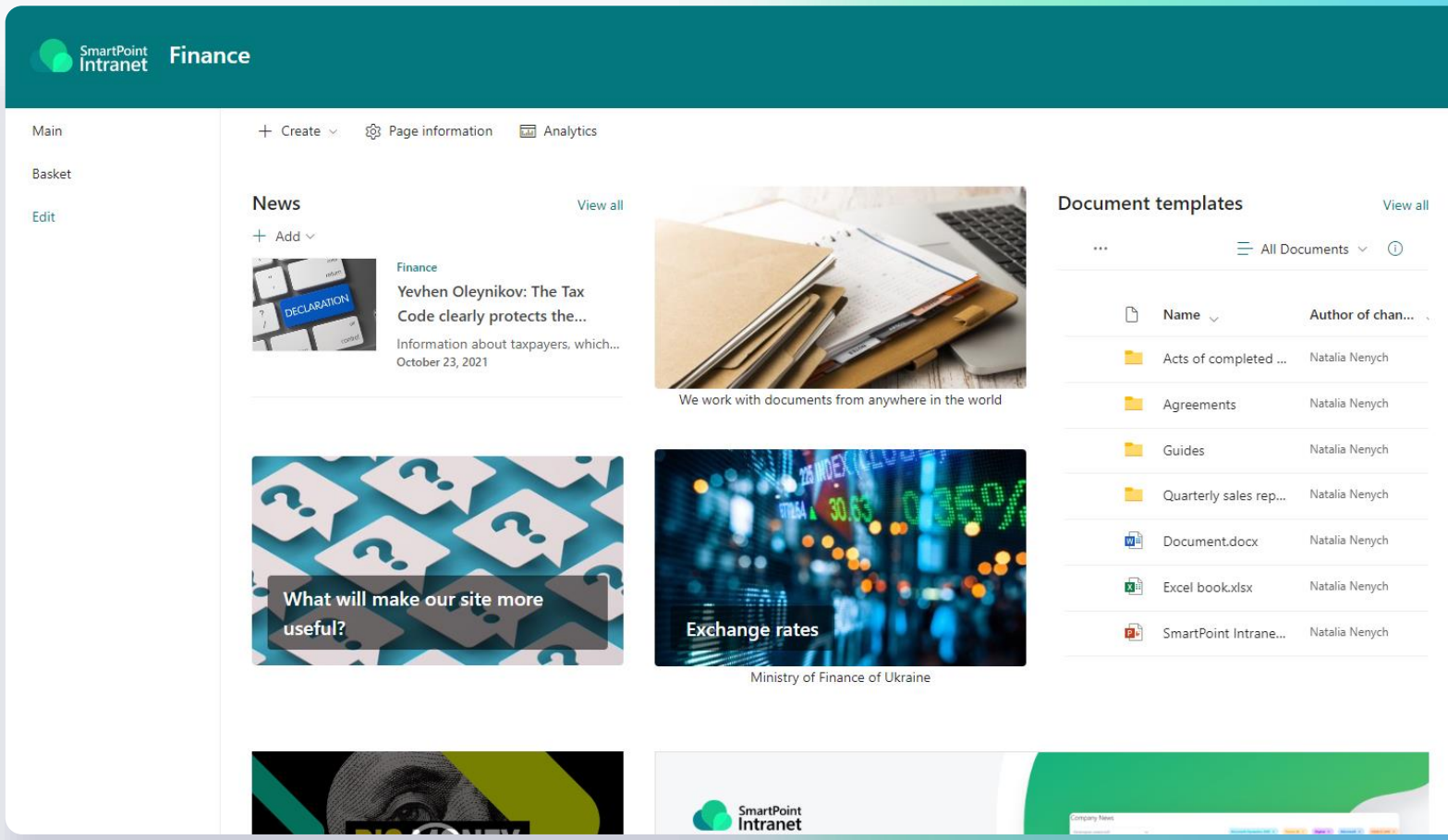
SmartPoint Intranet: Personal Assistant

Personal work panes of departments

Permanent access to all documents, templates and guides of the department.

The module allows you to:

- promptly collaborate on files,
- track the history of document changes,
- manage documents from any device,
- provide secure access to documents to colleagues from other departments,
- apply different site structure templates depending on the needs of departments.



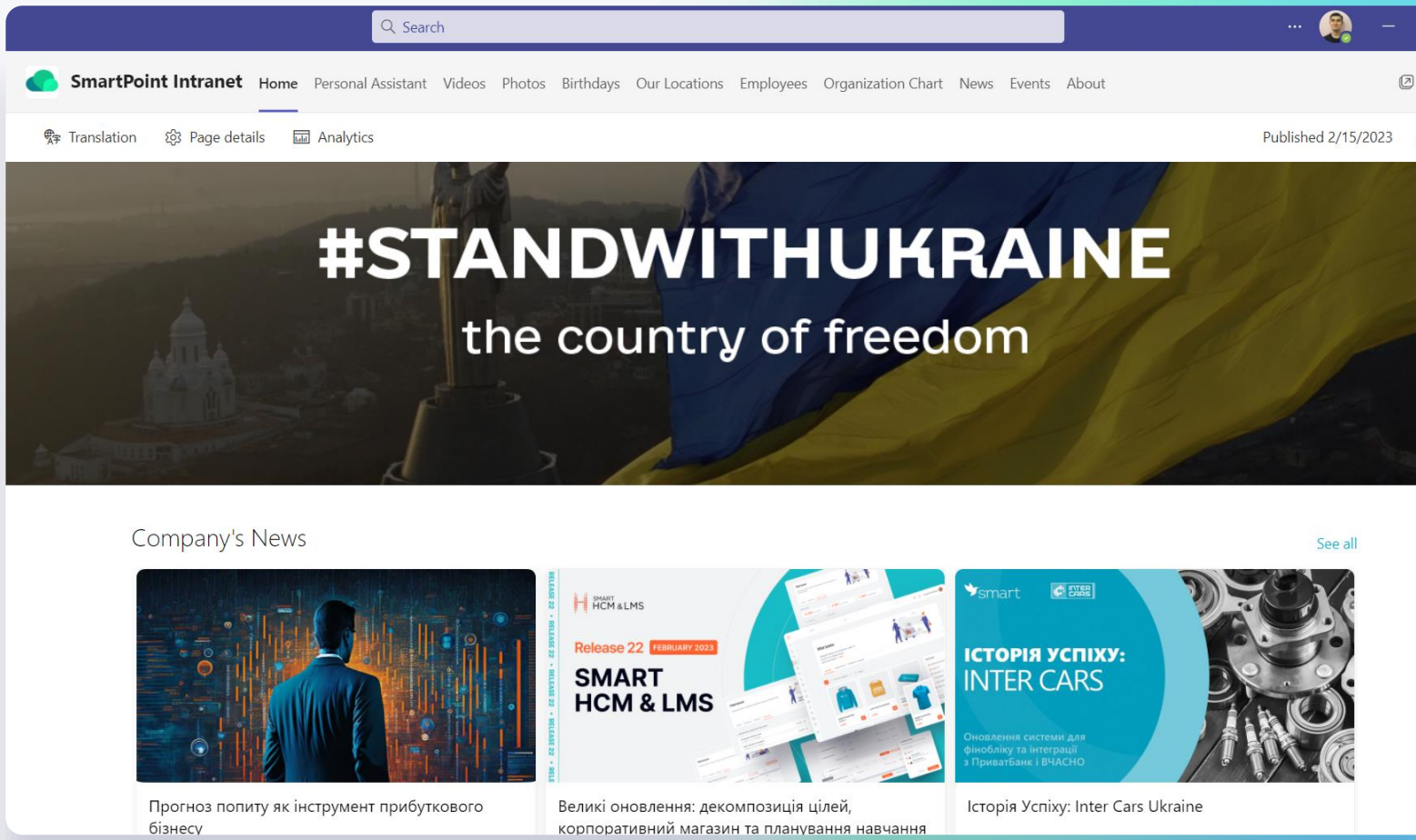
SmartPoint Intranet: Personal Assistant

Microsoft Teams app

Once SmartPoint Intranet is installed, new and existing Microsoft Teams users get a new tab in the app pane for quick access to the Corporate Portal, meaning you're using the portal as part of the Microsoft Teams functionality.

Working with corporate data and services using Microsoft Teams helps you:

- save time searching for information,
- receive up-to-date data on the life of the company in real time,
- collaborate on documents.



SmartPoint Intranet

Module

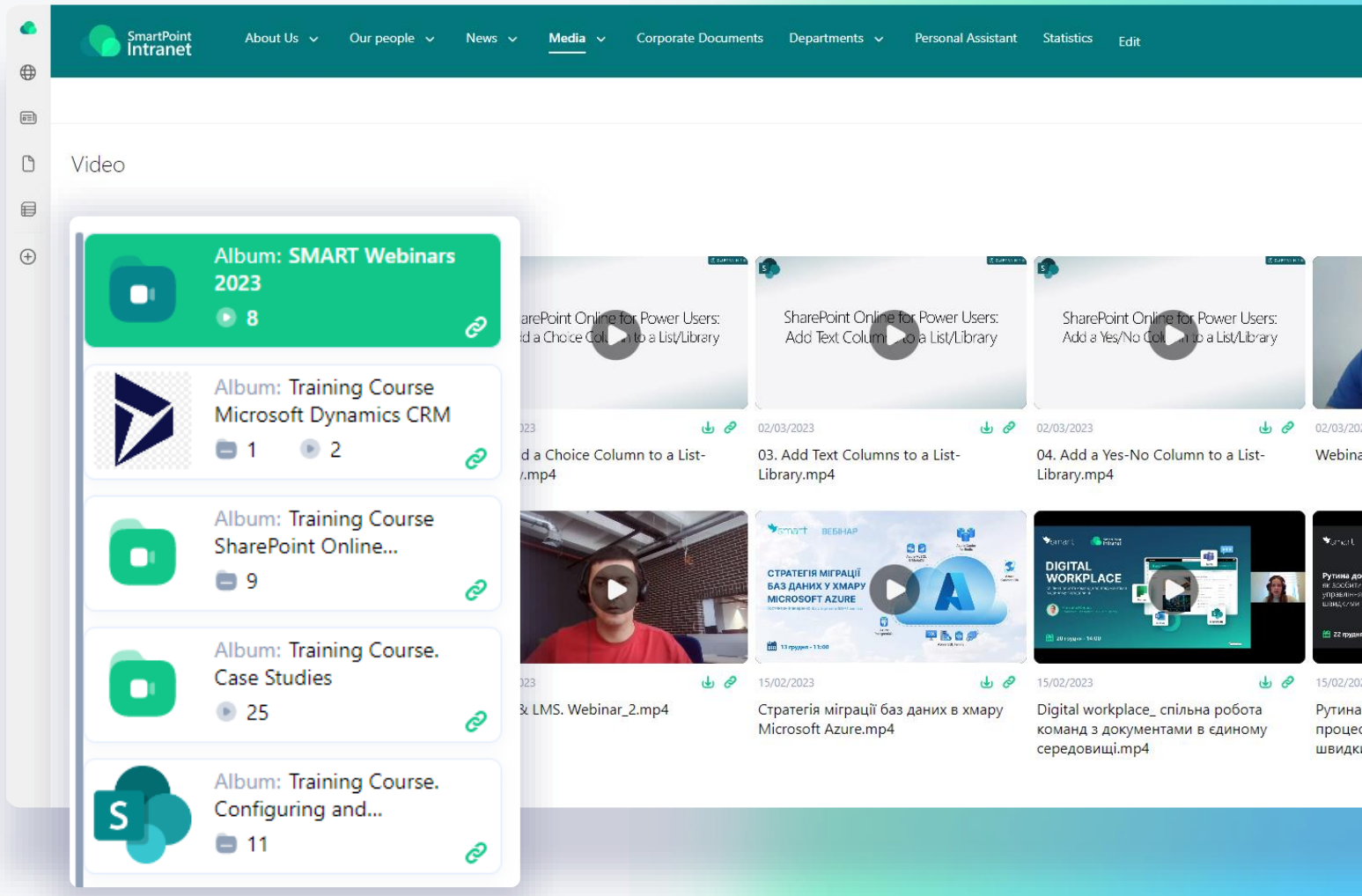
SmartPoint Intranet: Media Gallery

SmartPoint Intranet: Media Gallery

Video Gallery

Video Gallery in SmartPoint Intranet:

- uploading video files in various formats: mp4, .mov, .webm, .avi, .mkv, .3pg and others,
- convenient breakdown of video albums with the ability to add album covers,
- displaying the number of nested albums and video files,
- easy navigation due to the branched folder hierarchy,
- playing video files inside the corporate portal.

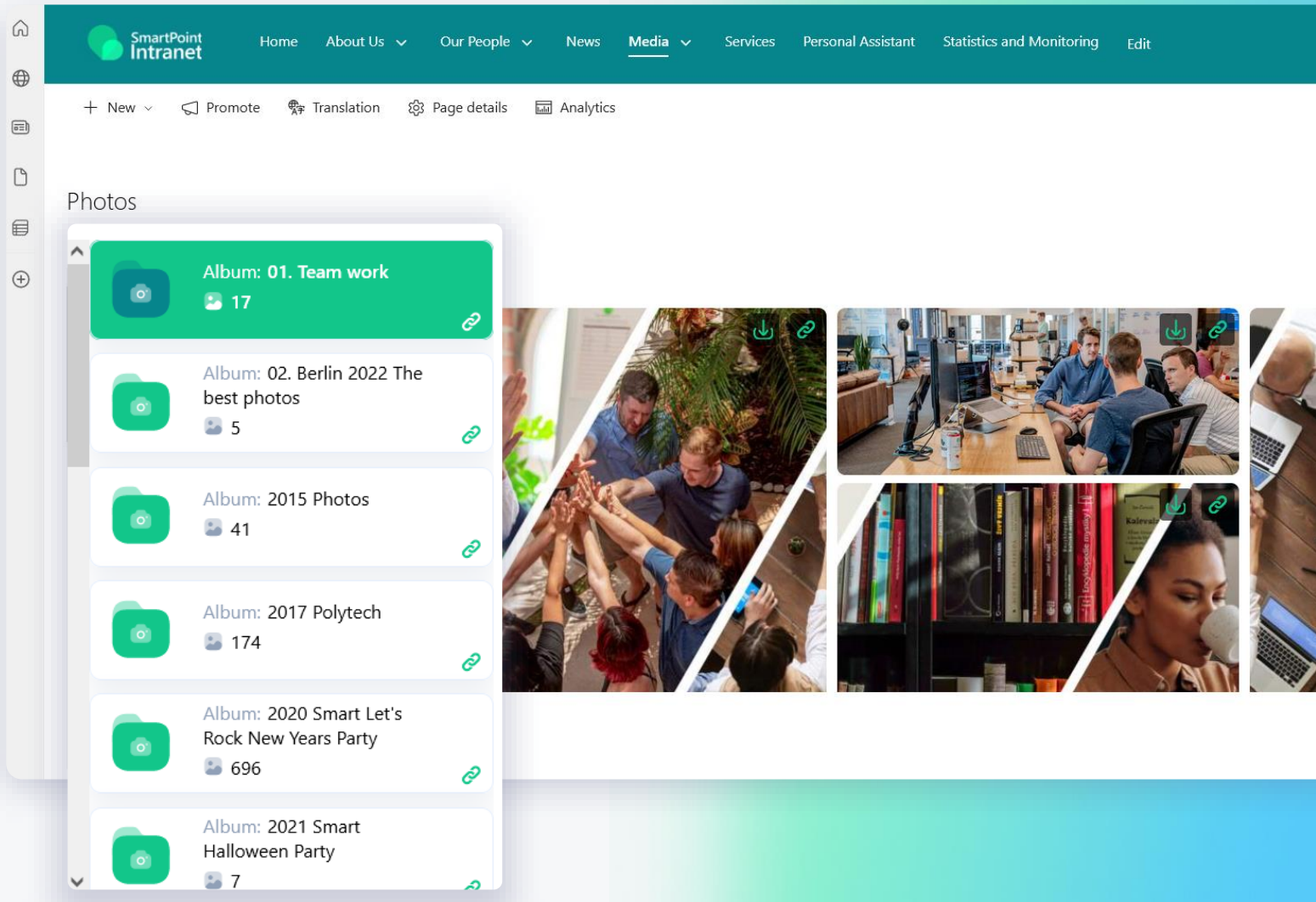


SmartPoint Intranet: Media Gallery

Photo Gallery

Photo Gallery in SmartPoint Intranet:

- environment for storing photo reports broken down into photo albums,
- the ability to add album covers,
- displaying the number of nested albums and images,
- uploading images in many formats: .gif, .jpeg, .jpg, .png, .tif and others,
- convenient navigation due to the branched hierarchy of folders.



SmartPoint Intranet

Modules

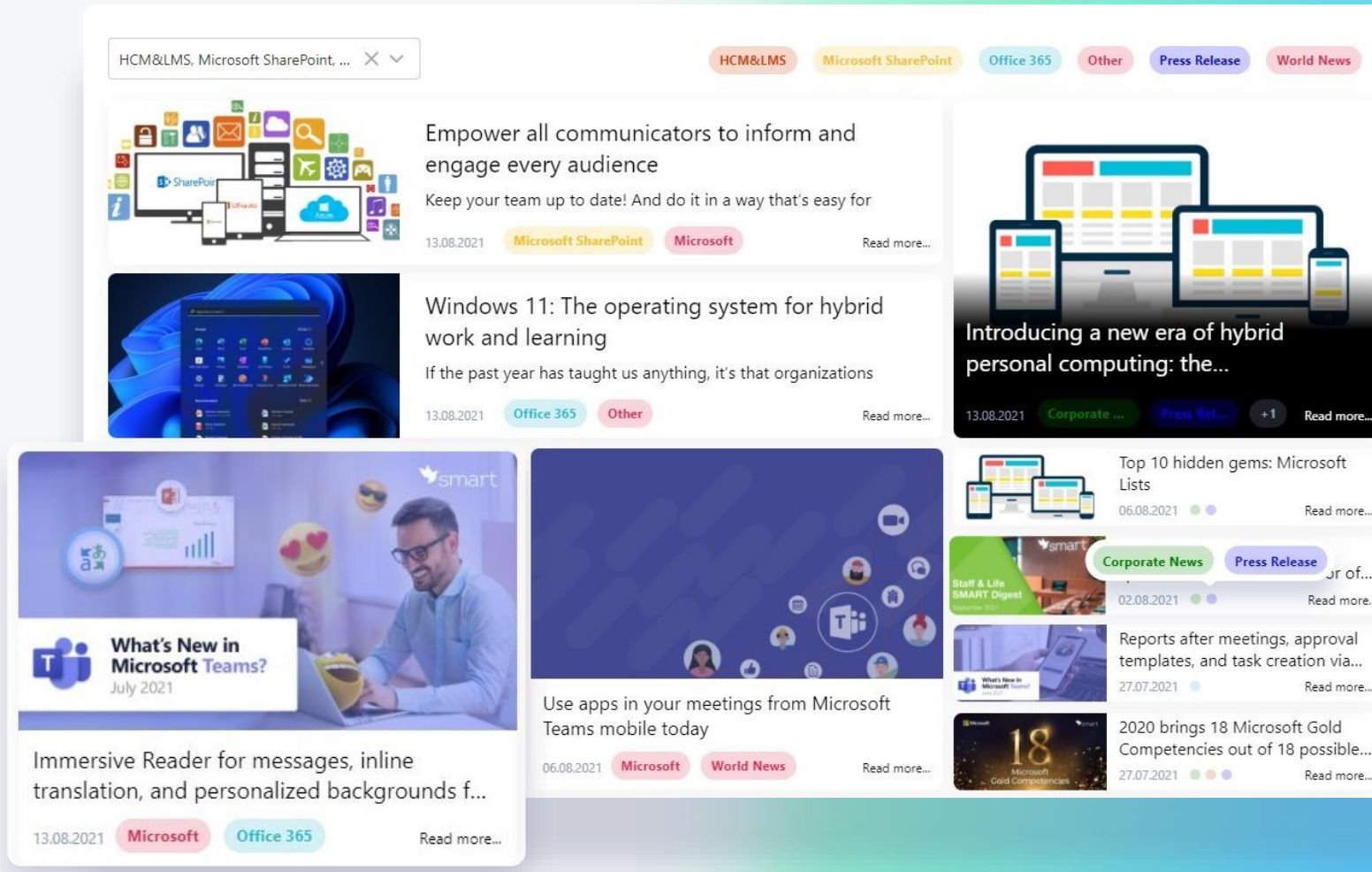
SmartPoint Intranet: News

SmartPoint Intranet: News

Corporate News

All important news and events of the company are on the main page of the portal.

In SmartPoint Intranet, you inform employees about important company events and current news, encourage them to participate in open conversations, and involve the team in changing corporate culture.



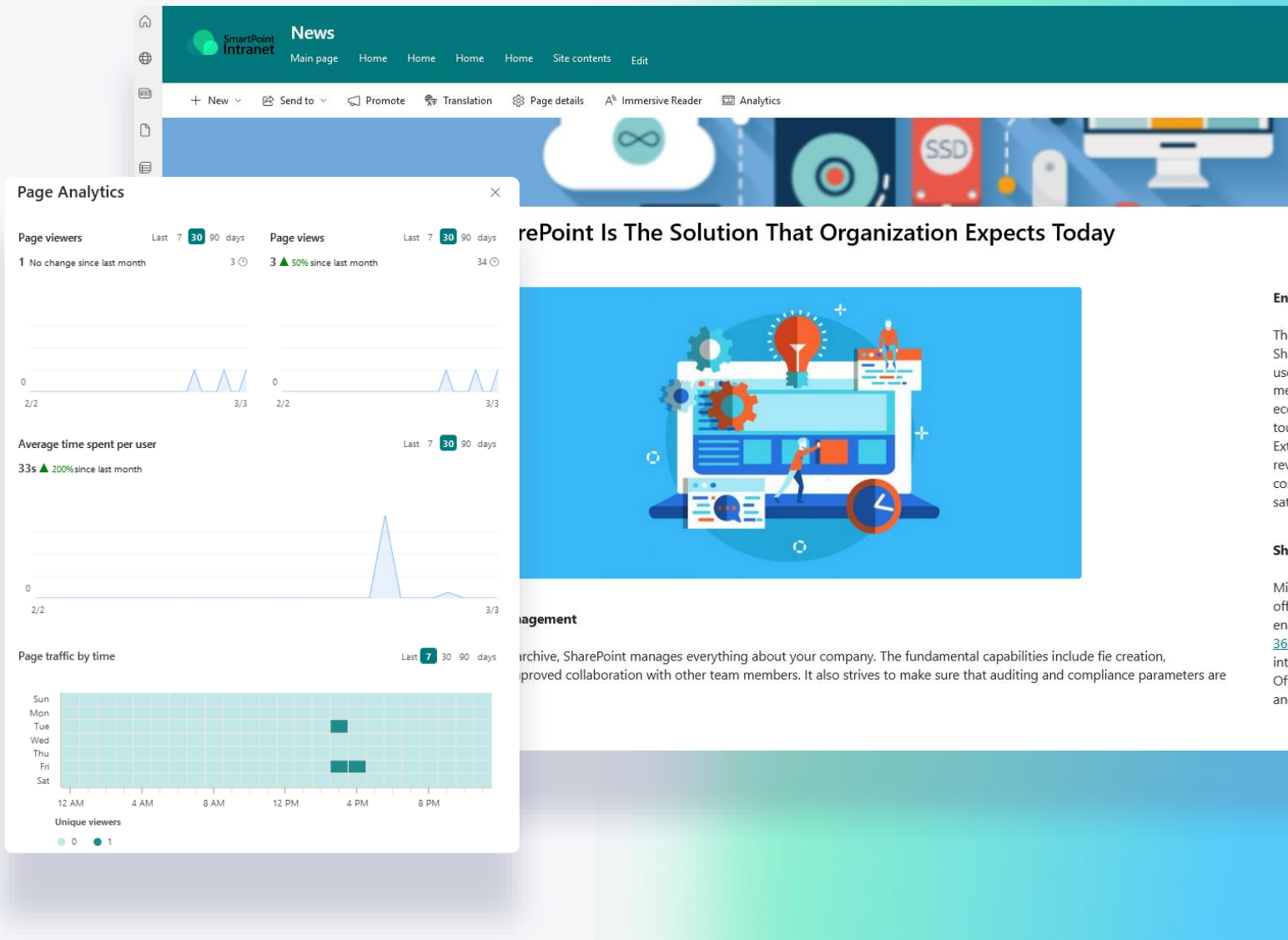
SmartPoint Intranet: News

Corporate News: popularity score

Ability to view analytics for each news.

SmartPoint Intranet provides statistical indicators for analysis: the number of views and reach by periods and time intervals.

You will always have information about the involvement of employees in the corporate life of the company.



SmartPoint Intranet

Modules

SmartPoint Ideas

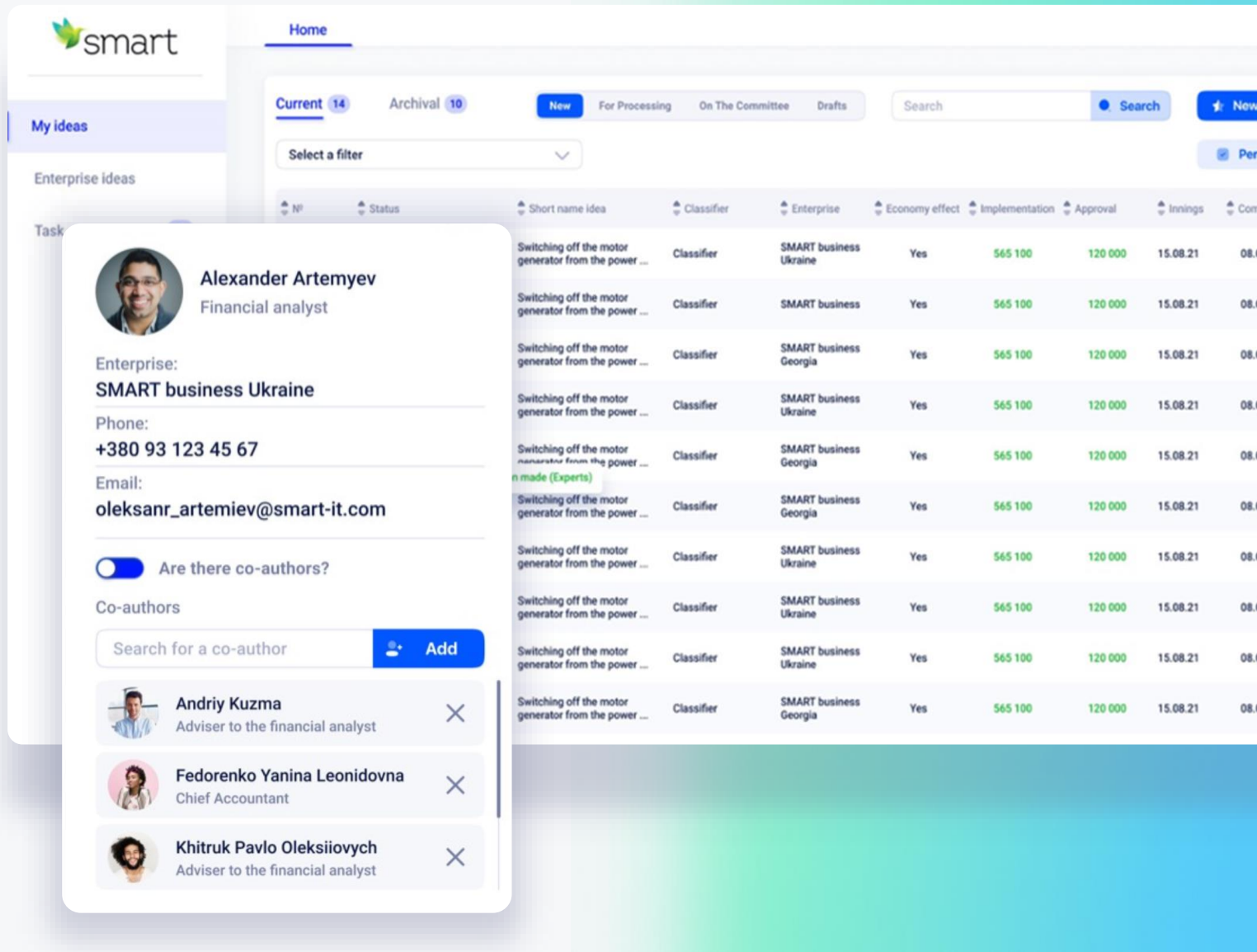
SmartPoint Intranet Ideas

SmartPoint Ideas

A single environment for managing employee initiatives:

- unified idea tracking database,
- monitoring the implementation of business processes and decision-making,
- monitoring the performance of tasks by employees responsible for the implementation of colleagues' initiatives,
- analytical reports on registration and ongoing implementation of initiatives,
- cost budget control.

Powered by:



SmartPoint Intranet

02.

SmartPoint Intranet

Portal integrations

Portal integrations

HR ecosystem

SmartPoint Intranet modules

- HR
- Personal Assistant
- Monitoring
- Workspace
- CMS
- Ideas
- News
- Media Library
- Bot

Powered by:

Microsoft SharePoint
Microsoft Power Platform
Microsoft 365

SMART HCM & LMS modules

- Recruiting
- Onboarding, training
- Gamification, chat bot
- Skills and competencies development

Powered by:

Microsoft Dynamics 365 CE
Microsoft Power Platform
Microsoft Power BI
Microsoft Azure
Microsoft 365
Microsoft Teams

SMART Payroll modules

- Persons and Employees
- Labor Contracts
- Positions
- Absence Orders
- Payroll

Powered by:

Microsoft Dynamics 365 BC
Microsoft Dynamics 365 FO

SmartPoint DMS modules

- Correspondence
- Agreements
- Tenders
- Requests

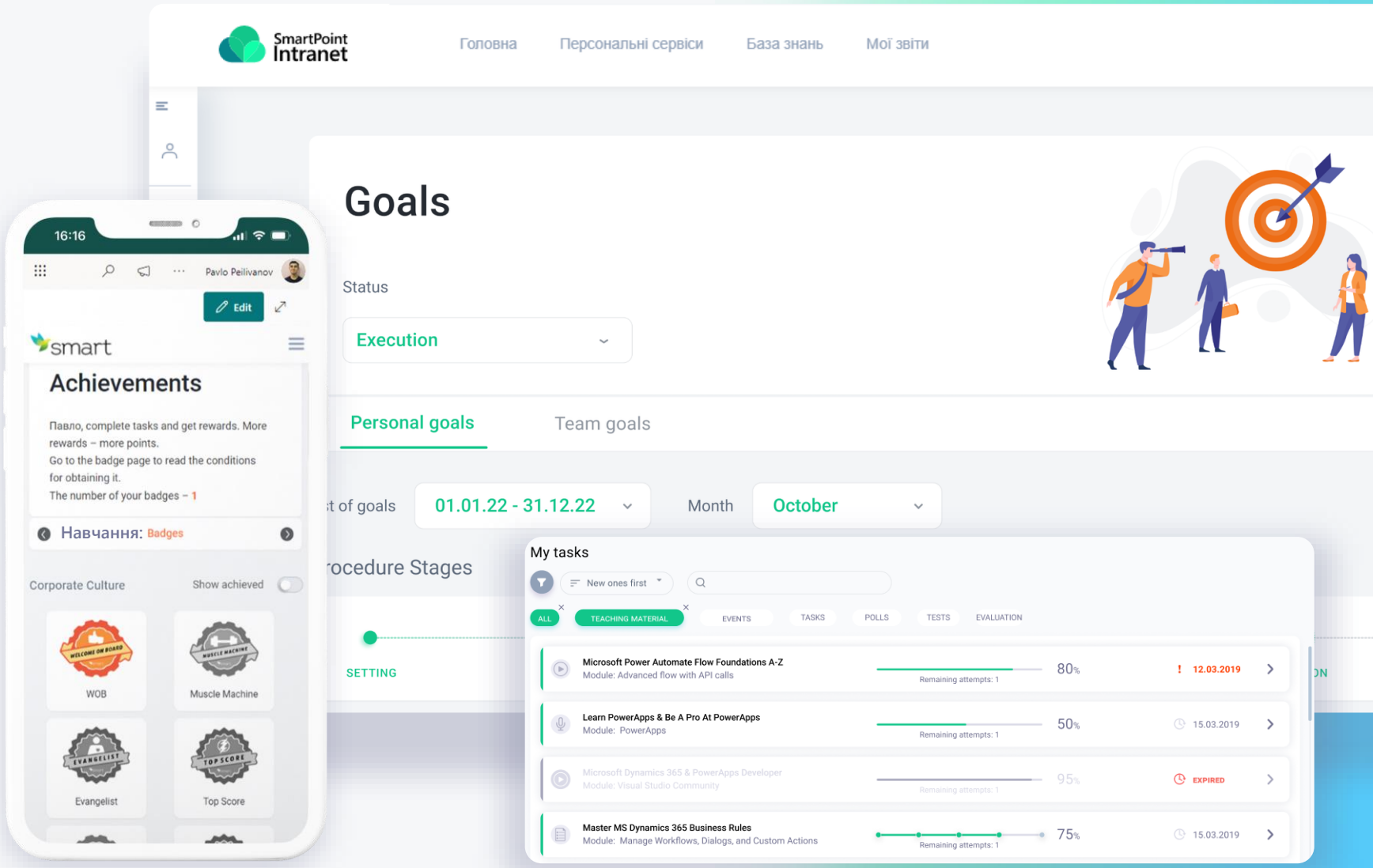
Powered by:

Microsoft 365
Microsoft SharePoint Online
Microsoft Power Platform
Microsoft Azure

Portal integrations

Integration with SMART HCM & LMS

Integration with the HR system for integrated human capital management SMART HCM & LMS will allow you to receive data on recruiting, onboarding, training, goals or employee assessment results in a single window.



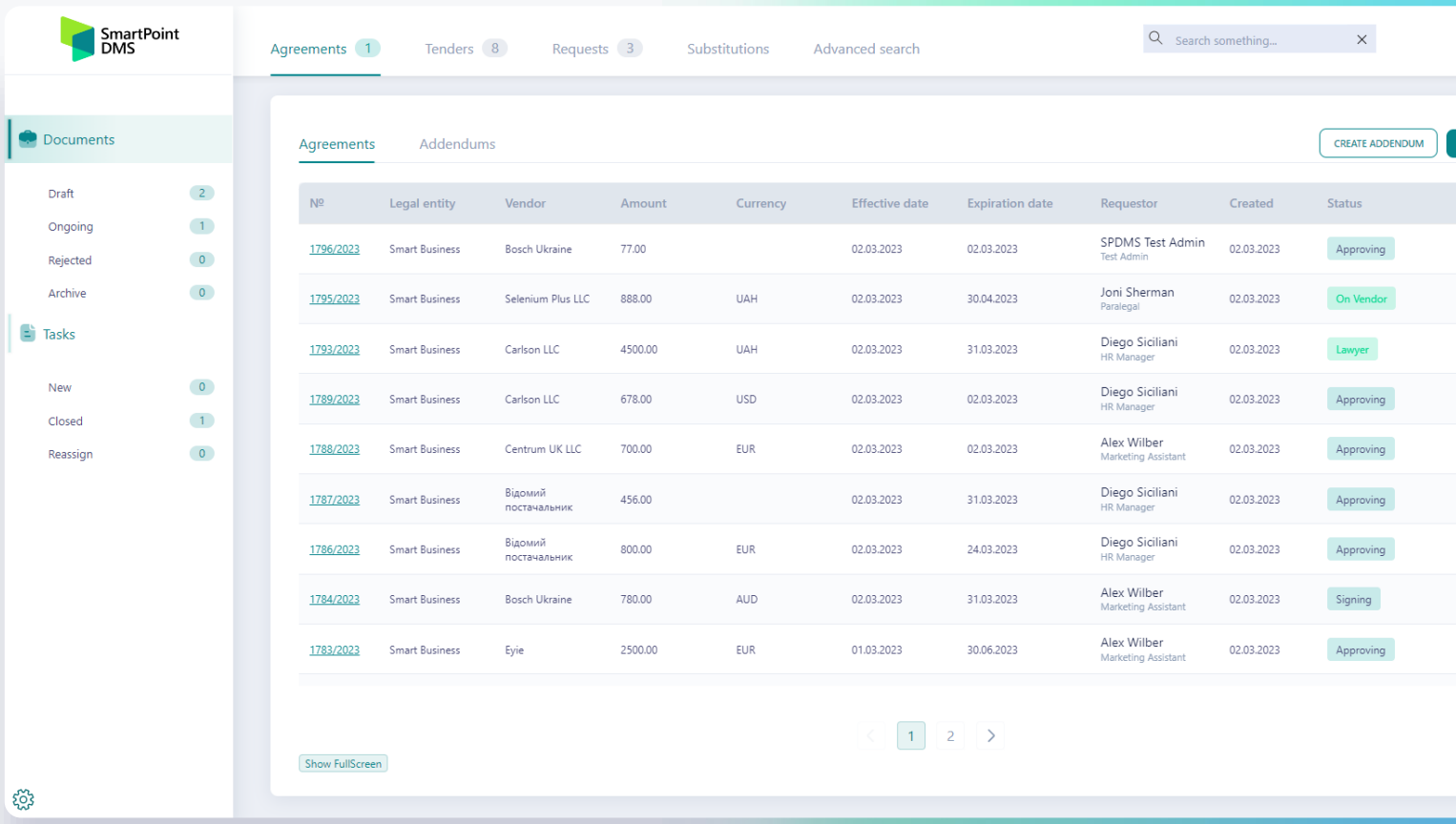
Portal integrations

Integration with SmartPoint DMS

SmartPoint Intranet

Integration with SmartPoint DMS opens up the following opportunities:

- a single space for working with the tasks related to approving documents,
- work with three systems – SmartPoint Intranet, SmartPoint DMS and SMART HCM & LMS – from a single Teams app,
- using a single query engine that scales with Power Platform tools,
- merging reports from the DMS system with other reports added to the Personal Account.



SmartPoint Intranet

03

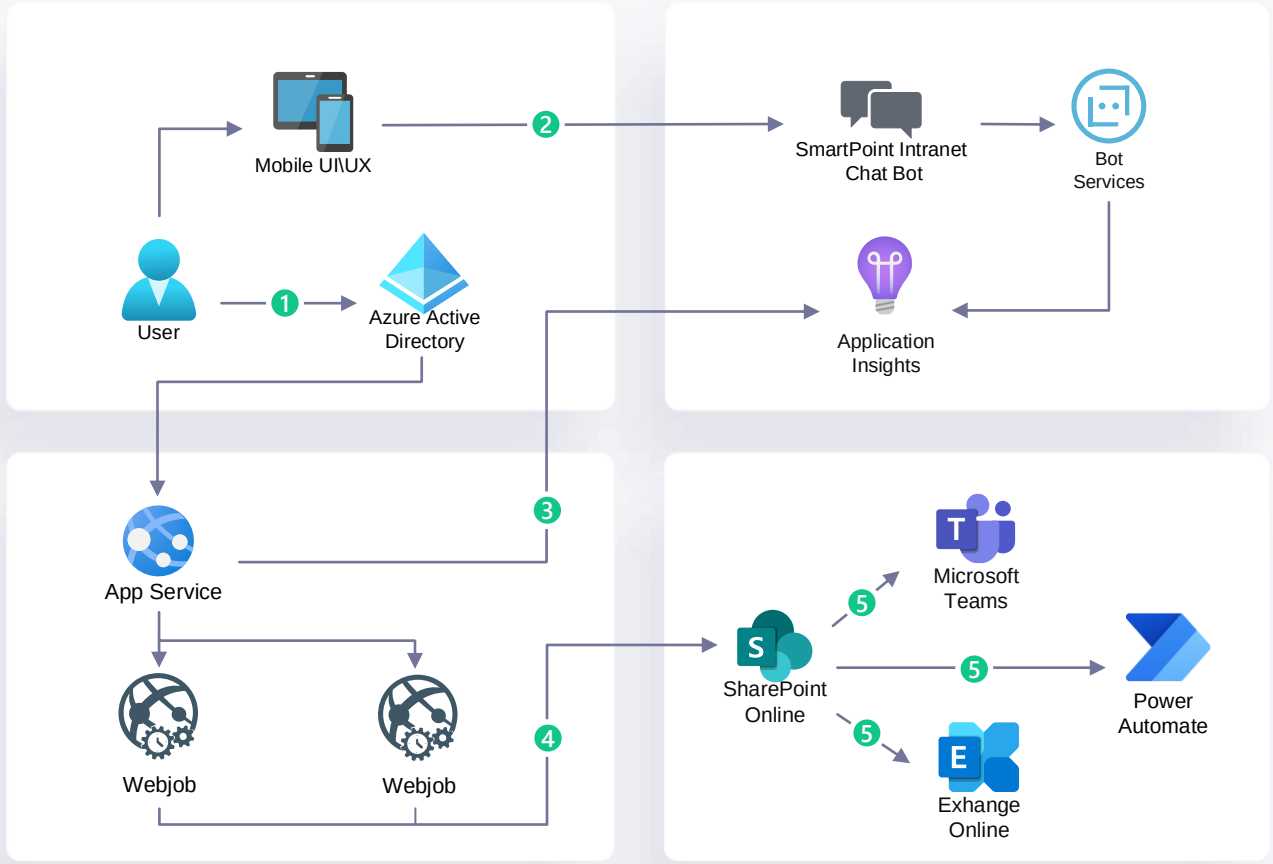
SmartPoint Intranet

Solution architecture

Solution architecture

Architecture of deploying solution in Microsoft Azure infrastructure

1. User authorization using Microsoft Azure Active Directory.
2. User self-service through the Bot Framework.
3. Collection of connection, session, and user activity data by Application Insights.
4. Synchronizing user profile data with Microsoft Azure in SmartPoint Intranet using webjobs.
5. SmartPoint Intranet integration with Microsoft 365 services.



SmartPoint Intranet

04

SmartPoint Intranet

Benefits

Benefits

Solution benefits

- A single solution for employee collaboration.
- Automation capabilities of the Microsoft ecosystem.
- Publication in the AppSource catalogs of business applications (Microsoft).
- Security and fault tolerance.
- Flexible customization options.
- Ready universal API for integration.
- Regular updates and product roadmap.
- Participation in solution implementation projects of Microsoft-certified employees.

SmartPoint Intranet

Benefits

Cloud benefits

SmartPoint Intranet

- The ability to scale the solution without additional costs for hardware infrastructure.
- No additional hardware setup costs when hosting a solution or installing updates.
- Continuous updates to the SharePoint Online platform by Microsoft, including security updates.
- Advanced portal use analytics.
- Adaptation of the visual elements of the portal for mobile devices.

Benefits

Security

- Continuous updating of security policies at the Microsoft 365 platform level.
- Flexible tools for setting up roles and access levels.
- Lack of influence of the human factor on the infrastructure.
- Lack of storage of personal, confidential and sensitive data on cloud resources (such data is displayed upon request to the client's internal systems).
- The ability to configure multi-factor user authentication.
- Compliance of the security management system with the international standards ISO/IEC 27001:2013.

SmartPoint Intranet

Benefits

Multiple languages

SmartPoint Intranet

The portal is localized in different languages, according to the user's request.

With the opportunity to choose the appropriate language for displaying the portal, employees are more involved in corporate life.

The administrator and key users of the portal can independently upload and submit content in different languages.

Benefits

Mobile version

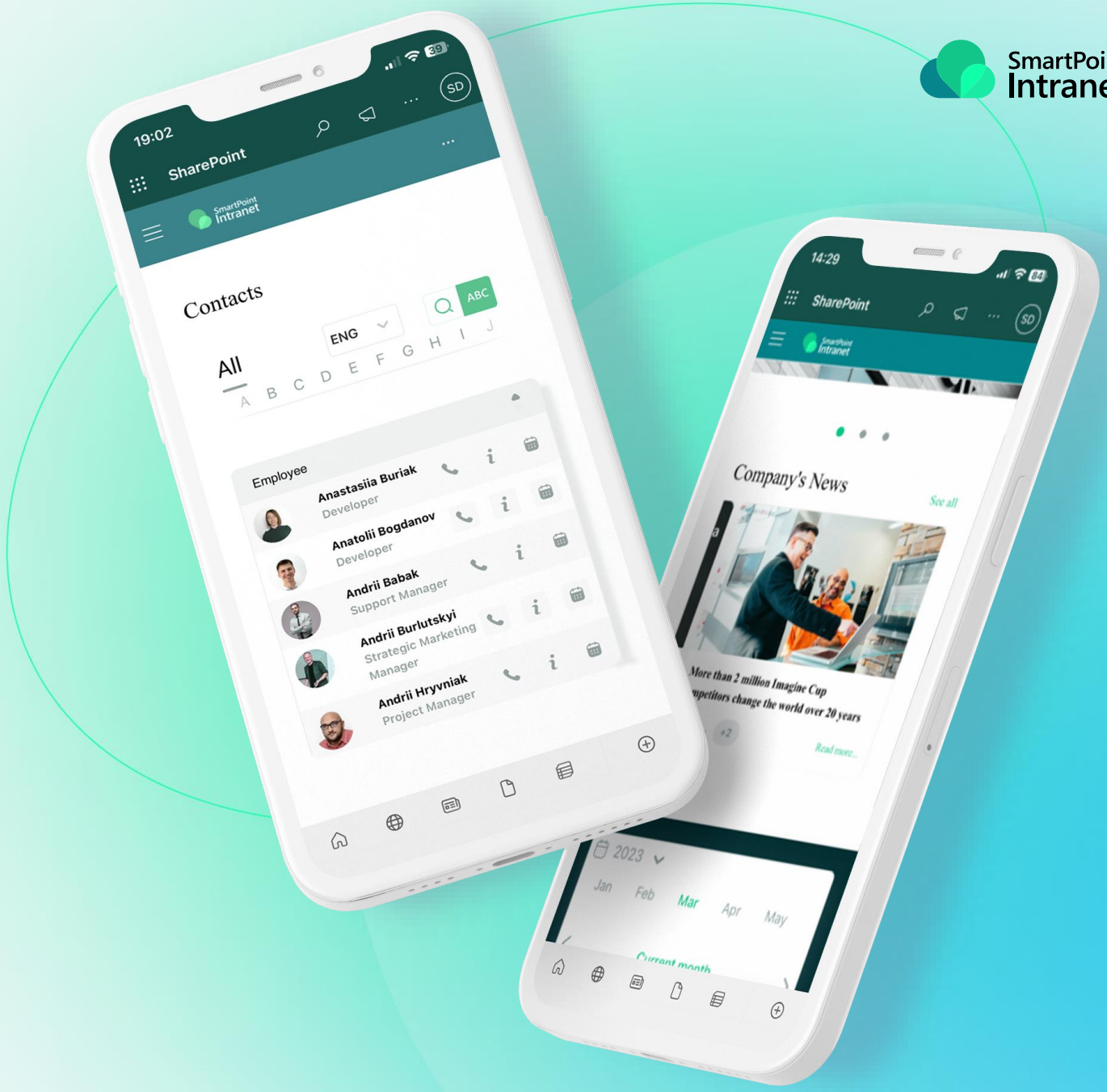
An employee can track information and participate in corporate life from any device 24/7.

The solution is fully adapted to popular devices for the most convenient use.

SmartPoint Intranet is available in the Microsoft SharePoint and Microsoft Teams mobile apps.

GET IT ON Google Play

Download on the App Store



THANK YOU FOR ATTENTION!

If you have any questions or need a personal consultation, please contact us at **sales@smart-it.com**

smart

DIGITAL CULTURE OF YOUR BUSINESS

smart-it.com intranet.smart-it.com hr.smart-it.com

communication & events

pr@smart-it.com

products & services

sales@smart-it.com

employment & career

hr@smart-it.com